



**Bentonville Parks and Recreation
Advisory Board Meeting
Monday, October 4, 2021
5:00 p.m. – Via Zoom**

Agenda

Old Business

1. Approval of September 2021 Minutes
2. Approval of September 27th – Special Meeting Minutes

New Business

1. Quilt of Parks – City Council Recap / Update
2. 2022 Operational Budget – Capital Projects
3. Fall Recreation Programs Update – Square to Square / Bentonville Half Marathon

Other Business

Attachments:

PRAB Minutes – September 2021 Regular Meeting

PRAB Minutes – September 27th Special Meeting

2021 Capital Improvement Worksheet – October 2021



Parks and Recreation Advisory Board Meeting Minutes

Meeting Date:	Monday, September 13, 2021			
Meeting Called to Order:	5:01 p.m.			
Meeting Adjourned:	6:04 p.m.			
Meeting Location:	Zoom			
Attending Board Members:	Chris Sooter	Mike Power	Justin Hundley	Craig Gilbert
	Eileen Patrick	Cortney Carlson	Dan Grover	Ryan Hollingsworth
Non-Attending Board Members:	Steven George			
Attending Staff Members:	David Wright	Sandra Younger	Scott Mendenhall	
	Tracy Acosta	Kendra Musick	Stephanie Nell	
Other:	Beth Keck	Paula Hixson	Greg Horn	

Old Business

Approval of July 12, 2021 Minutes

Motion to Approve by:	Justin Hundley
Seconded the Motion:	Dan Grover
Voted in Favor:	All
Voted Opposed:	None

Approval of August 2, 2021 Minutes

Motion to Approve by:	Eileen Patrick
Seconded the Motion:	Mike Power
Voted in Favor:	All
Voted Opposed:	None

Correction

A correction of the September agenda time has been noted and corrected. The meeting was held at its regular time of 5:00 p.m. instead of 6:00 p.m. as noted on the agenda.

Quilt of Parks – Dave Peel Park Conversation – Special Meeting – September 27th Noon

David Wright stated the Quilt of Parks website is getting good feedback. To date, David is not aware of results. He encouraged the members to visit the site as well as others to view the plans and complete the survey. (quiltofparks.com)

David has scheduled a Special Meeting for the board to attend that will allow him to share the results of the website. This meeting will be held on September 27th at noon via Zoom. When the results are shared, he will ask the board to vote on choice of the plans.

New Business

Summer Camp/Programs Recap and Evaluation

Kendra Musick and Stephanie Nell prepared a presentation showing the results of our Aquatics Program and Camps offered and participants. Despite the 2020 pandemic flowing into 2021, we were thankful and surprised with the results of participants this summer. Below is information that was shared during this presentation.

AQUATICS

Summer Youth Triathlon	86 Participants
Memorial Classic	300 Swimmers
Splash and Dash	72 Participants
AR State Long Course	351 Participants
Triathlon – Team Canada	12 Team Members

CAMP BENTONVILLE

Camps offered	81
2021 Campers	1,883
2019 Campers	1,500
2012 Campers	475

Adult Wellness Center Study – Public Input Process

Mike Power is the PRAB representative on the Adult Wellness Feasibility Study committee. He shared this was a very productive committee meeting. There is void in the 50Plus age group. The committee members and participants were happy to hear there could be programs that appealed to this age group. Two public meetings are being held today at the Bentonville Community Center. There will be another public meeting however, the date has not been announced. We want to make sure we hear what the public wants at these meetings. We plan to reveal the design of what the citizens want at the beginning of 2022.

Other Business

Bella Vista Lake Discussion at City Council on September 24th

City Staff and Mayor are asking the City Council to make a decision by the end of the year. We would like to get a head start in finding the design firm that is qualified to handle this project. The board's recommendation three years ago, for this to become a stream, will go to City Council meeting on September 24, 2021. The attorney's will make a recommendation by the end of the year, with the Judge making the final ruling.

Beth Keck and Paula Hixon, Friends of Little Sugar Creek attending the Zoom meeting tonight. They appreciated the board's support on this project, and stated it is the safest from an environmental stand point.

28th Street Park – Bright Road

David noted this project was currently *Out to Bid* and the bid opening would be October 12th.

Orchards Park Dog Park

David also noted the bids have been received on this project. The decision regarding how to move forward will be made in September. He is hopeful this project will be complete at the end of the summer 2022.

Other

Members asked the states of McCollum Trail. David shared it was on hold waiting on cable and gas lines to be moved. Also waiting on AT&T to complete their work. We would not be able to move forward until this is complete.



Parks and Recreation Advisory Board Special Meeting Minutes

Meeting Date:	Monday, September 27, 2021			
Meeting Called to Order:	12:00 noon			
Meeting Adjourned:	1:00 p.m.			
Meeting Location:	Zoom			
Attending Board Members:	Chris Sooter Eileen Patrick Steven George	Mike Power Cortney Carlson	Justin Hundley Dan Grover	Craig Gilbert Ryan Hollingsworth
Non-Attending Board Members:	N/A			
Attending Staff Members:	David Wright Tracy Acosta	Sandra Younger Wade Tomlinson	Scott Mendenhall	
Other:	Conners Ladner	Scott Miller		

Old Business

New Business

Quilt of Parks – Dave Peel Park Recommendation

David Wright held this meeting for the board members to vote and recommend their choice of two options.

Option One – Original Masterplan

Option Two – Alternative Plan (Switching Playground and Amphitheater/Commons)

August 20, 2021 the website for this project had been viewed 3,000 times, with 1,000 completing the survey. The website was open for five weeks. This was posted and promoted on websites as well as newspapers asking the public what they liked. The City of Bentonville website reaches approximately 20,000 people with Friends of Bentonville Parks and Recreation reaching 4,000. Most of the responses were positive and the citizens appreciated the opportunity to share their opinions.

The board wanted to make sure the businesses in the area being affected were contacted. The restaurant owners that were mentioned in the meeting were aware of the possible options and didn't seem to have an opinion either way. The business and restaurant owners were asked multiple times to go to the website and share their opinion. This also included nearby residents.

The board discussed in great detail all options including foot traffic, safety of playground area and placement of playground for all. The location of the commons area was also discussed in detail considering the closeness of residential areas nearby and future hotels nearby.

This was a very in-depth meeting and the members tried voicing the pros and cons from all aspects.

Motion to Accept

Option One – Original Masterplan

Option Two – Alternative Plan (Switching Playground and Amphitheater/Commons)

Motion to Approve Option Two – Alternative Plan

Motion to Approve by: Dan Grover

Seconded the Motion: Justin Hundley

Voted in Favor: Five

Voted Opposed: Three (Ryan Hollingsworth, Steven George, Eileen Patrick)

2021 Parks and Recreation Capital Improvement Worksheet		
FY - 2017 Rollover Projects		
Project	Budget	Status
Razorback Greenway ReRoute - Design and ROW	\$440,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD
McCullough Street Sidepath Trail	\$600,000	Phase I Construction Underway - 35% Complete
FY - 2018 Rollover Projects		
Old Tiger - Restroom Installation	\$55,000	Project Complete
Bella Vista Lake - Restroom Facility	\$60,000	
Bella Vista Lake - Parking Lot / Trail Connection	\$1,062,000	Project Design Underway - 85% Complete
Bella Vista Lake Plan		Parks Board Approval Complete - Council Approval TBD
RRG Eco - Counter Display Board	\$35,000	Project Complete
FY - 2019 Rollover Projects		
Bentonville Bike / Pedestrian Plan	\$194,000	Project Complete

FY 2020 Projects		
Project	Budget	Status
Old Tiger Park - Park Renovations	\$533,000	Project Complete
Austin Baggett Curb / Street Improvements	\$50,000	
Durham Park Play Structure	\$50,000	Project Complete
Bella Vista Lake Play Structure	\$150,000	Project to occur w BVL Project
Memorial Pak Soccer Field - F9 - Renovation	\$45,000	Bid Opening - June 2/June 30
Parking Lot Maintenance - NE A, Memorial, Bark Park	\$15,000	Bid Award August 10. Project occurs September
FY 2021 Projects		
Project	Budget	Status
28th Street Park - Design and Bidding	\$300,000	Project Currently Bidding - Due October 12
28th Street Park - Construction	5.5MM	Project Bids October 12
Bright Road Extension - 28th Street Park		Project Currently Bidding - Due October 12
QOP - Downtown Survey		Project Complete
QOP - A Street Promenade Design Project	1.2MM	Project Underway - 50% Complete
QOP - Dave Peel Design Project		Project Underway - 30% Complete
QOP - Commons Design Project	\$393,725	Project Underway - 30% Complete

FY 2021 Projects		
Project	Budget	Status
Adult Wellness Feasibility Study	\$80,000	Project Underway - 15% Complete - Public Input Underway
DAC - Office Space Renovations		Project in conjunction with Ledger Building Land Lease - Expect work to occur Fall 2021
DAC - Office Space FF&E	\$20,000	Project in conjunction with Ledger Building Land Lease - Expect work to occur Fall 2021
Bella Vista Lake - Bridge Design Project	\$117,500	Project Underway - 50% Complete
Razorback Greenway - I 49 Tunnel and Connection	\$975,000	Project Underway - 75% Complete
Gateway Park - Park Design (SD & DD)	\$927,000	Project Underway - 50% Complete
Gateway Park - Survey	\$30,000	Project Complete
Slaughter Pen - Emergency Access (from NE A)		Project to Bid in Q3 2021
Slaughter Pen - Handcut Trail Section - 12 Miles		Project Complete
North Bentonville Trail - Tunnel Improvements		Project in process of bidding
North Bentonville Trail / Slaughter Pen Parking Lot		Project in process of bidding
Parking Lot Maintenance - Seal & Stripe - BCC	\$22,500	Project Underway - 60% Complete
Parking Lot Maintenance - Seal and Stripe - NE A, Memorial, Wildwood & Bark Park	\$15,000	Project Underway - 10% Complete
Orchards Park - Dog Park and Playground	\$580,000	Project in process of bidding
BCC - Gas Heater Installation	\$105,000	Project Complete
Applegate Trail Repair	\$100,000	Award Bid - Council Approval September 28

BCC - Epoxy Floor - Pool Deck	\$101,000	Project Underway - 90% Complete
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FY 2021 Projects		
Project	Budget	Status
BCC - Community Rooms - Carpet Replacement	\$16,000	Product in Hand - Installation begins in October
BCC - Natatorium Slide Repair	\$16,000	Project Complete
Memorial Park - Playground - Fall Safe Resurface	\$50,000	Project Complete
Memorial Park - Tennis Courts Resurface	\$20,000	Project Complete
Memorial Park - Bridge Design & Stream Restoration	\$150,000	Grant Submitted Bank Stabilization - Analysis and Design underway for bridge
Memorial Park - Soccer F9 Recrown	\$45,000	Bid Opening - June 2/June 30
Merchants Park - Infield Improvement Project	\$287,100	Project Complete
Wildwood Park Pavilion Improvements - Repair Roof	\$15,000	Project Complete
Wildwood Park Pavilion Improvements - Paint	\$21,000	Project Awarded-Scheduling
Arkansas Missouri Trail - Extension to 102 / 62		Project in conjunction with Transportation Department
Sam's Club Trail - Reconstruction		Project Complete

Capital Equipment		
Vehicles - 5030-20 Replacement - 1/4 Ton Pickup	\$23,000	Delivered - Project Complete
Vehicles - 5030-28 Replacement - 1/2 Ton Pickup w Quad Cab	\$37,000	Vehicle Ordered March 2021
Vehicles - 5030 - 25 Replacement - 1 Ton Truck w Flatbed	\$45,000	Vehicle ordered March 2021
18" Sod Cutter	\$6,630	Delivered - Project Complete
SprayMaster - Lead to Steer Spreader	\$9,384	Delivered - Project Complete
BCC - Floor Scrubbers (2)	\$10,000	Delivered - Project Complete
30" Stand On Aerator (Replacement)	\$10,150	Delivered - Project Complete
60" Zero Turn Mower (Replacement)	\$12,200	Delivered - Project Complete
Facility Maintenance - UTV (New)	\$14,000	Delivered - Project Complete
TBW 180 15' Finish Mower (Replacement)	\$21,300	Delivered - Project Complete
Grounds Maintenance UTV (2) (Replacement)	\$23,660	Delivered - Project Complete
Grant Funded / Partnership Projects		
Grand Loop Phase I Design		Design Underway
Park Springs Trail Enhancement		Project Underway - 5% Complete
Bike Playground Expansion		Grant Approved - Project begins Spring 2021

Single Track Connector from Park Springs - Cub / A		Grant Approved - Project begins Spring 2021
Slaughter Pen - Phase III Renovations		In Design