



TRAFFIC SAFETY AND SIGNAGE COMMITTEE

Monday, January 6, 2020 – 2:00pm
Community Development Building
Planning Commission Room
305 SW “A” Street
Bentonville, AR 72712

MINUTES

Chief Jon Simpson, Chair, opened the meeting at 2:00 pm. All members present.

I. OLD BUSINESS/TABLED ITEMS:

- A. Helen Lampkin, 1801 NE Chapel Hill Drive – Phone: (479) 466-0541
Email: chapelhillnwa@gmail.com

Tabled from September, 2019, meeting. This is a mid-block crossing request and will need an Engineering Study to verify the safest possible location. The Transportation Department will also look into funding for ADA ramps that will be needed. *(TSS Request Form attached).*

Action: No action needed at this time. David Mills said he and James Bise met and found an area to put the crosswalk. Traffic counters will be put out tomorrow, and we will have the data in a week or so. As soon as we look at the data and traffic study, the crosswalks can be installed. The speed limit through this area is 25 mph.

12-02-19: Request by David Mills to discuss traffic counts.

Action: David Mills said he had found a better location for the traffic equipment to be placed. He said we should have the new counts by the January 6, 2020, meeting. No formal action taken.

01-06-2020 – Discuss Traffic Counts (See Attachment)

Action: Ms. Lampkin appeared before the Committee and the area and traffic counts were discussed. The Committee feels that putting in a crosswalk with Advance Warning Signs is the best option for this area. Ms. Lampkin asked for a copy of the traffic counts to take to the POA for discussion. When they have gotten their bids together for their portion of the changes to the area, she will get back in touch with us to be put on the agenda again, and move forward with the project. There was some discussion about whether stop signs may be needed instead of a crosswalk. The Committee said that the area does not meet the requirements of stop signs at this time. This could certainly be discussed at a later time should demographics change.

This Committee decided to table this item until Ms. Lampkin has met with the Chapel Hill POA and they are ready to move forward.

*** The Administrative Assistant emailed the traffic counts document to Ms. Lampkin on Thursday, January 9, 2020.*

II. NEW BUSINESS ITEMS:

- A. Dawn Patafie, 6511 Hearthstone Dr., - Arkansas Regional Lead for NephCure International, Phone: 770-315-5876 - Email: dawnkuhn2003@yahoo.com Kidney**

Requestor is hoping to host a fundraising walk and 1-mile Taco Run. This would be a first-time event for NephCure Kidney International in the state of Arkansas. The walk/ 1-mile run would go around the path of the Bentonville Community Center. (See attached application with map)

Action: Dawn Patafie appeared before the Committee. This is a first time event scheduled for Easter weekend. Ms. Patafie talked with Lt. Michael Martin with the PD. He said that everything seemed fine for this event to happen. He instructed that the volunteers should wear reflective safety vests at all times during the event.

Motion by Cindy Acree to approve this request. Tony Davis gave a second. Motion approved.

III. ADDITIONAL DISCUSSION ITEMS:

- A. David Mills requests discussion about the safety for pedestrians in the roundabout At John DeShields and NE "J" Street.**

David Mills brought discussion to the Committee of the roundabout at John DeShields Blvd. and NE "J" Street. Someone had contacted him about almost being hit by a car at this area, and wanted RFB lights installed. It was determined by the Committee that there is high visibility in this area and the lights are not warranted there. David Mills said he would be upgrading the pedestrian signs and install high visibility strips down. Camille Thompson said that we should put them in touch the Guary Morgan at the Police Department for some bicycle safety training. David will send the person's information to Camille Thompson, and she will forward to Guary Morgan. No formal action taken.

- B. Cindy Acree – Discussion Item – Subdivision Lighting**

Discussion request discussion regarding lighting at the entrance to the subdivision at SW "I" Street and State Hwy. 102. She said it is very dark and you have a hard time seeing where to turn in. Dennis Birge said he would involve Travis Matlock to check and see if there could be lights installed on poles there. Lt. Martin said he thought that was at or near SW Apache. No formal action taken.

The Committee adjourned at 2:32 pm.

Next Meeting: Monday, February 3, 2019, at 2:00 pm

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TRAFFIC SAFETY & SIGNAGE ATTENDANCE LIST

DATE: JAN 6, 2020

NAME	PRESENT	ABSENT
Jon Simpson, Chairman	✓	
Lt. Michael Martin - PD/Traffic	✓	
Brent Boydston - Fire	✓	
Camille Thompson – Legal	✓	
Shelli Kerr - Planning	✓	
Cindy Acree City Council Representative	✓	
David Wright - Parks	✓	
Dennis Birge - Transportation	✓	
David Mills – Sign/Signals	✓	
Tony Davis, Streets	✓	
Bev Shepherd, Admin. Assistant	✓	



Traffic and Signage Committee
Neighborhood Traffic Management Request Form

The Committee Meets the First Monday of Every Month at 2 p.m. (Unless a Holiday)
 at the Community Development Building, 305 SW A St. in the Planning Com. Chambers

Send form to Beverly Shepherd at bshepherd@bentonvillear.com
 For any other information contact, Beverly at 479-271-3131

Name: Helen Lampkin Home Phone: 479.466.0541
 Address: 1001 NE Chapel Hill Drive Work Phone: ---
 E-mail: helen@mybrotherssalsa.com and chapelhillnwa@gmail.com

Reason for application to agenda:
 Signage or traffic calming (Must have 3 signatures)
 Temporary Street Closure (Include Map showing the location of the closure, all signage and any applicable info.)
 Other

For Temporary Street Closures for Special Events: (prior to application)
 Contact:
 CPT Ray Shastid phone: (479) 271-3180
 LT Randy Wood phone: (479) 271-5983
 email: randy.wood@bentonville.arkansas.gov
 Please see RUN RULES located on the Transportation Page
 @ www.bentonvillear.com

Describe the issue or problem and what you are requesting:

Requesting Crosswalk markings across Chapel Hill Drive, Entrance to Thorn Hill Road over to Chapel Hill Clubhouse. Chapel Hill Drive is a main thoroughfare through the subdivision

Illustration or Photo (Attach to Application if Necessary)

[Signature] 8.19.19.
 Applicant Signature Date

Chair Signature Date

NOTE: If you are requesting street signage or other measures used to slow or reduce traffic on a neighborhood street, three (3) additional signatures are needed to submit the application.

[Signature] 8.19.19
 Neighborhood Resident Signature Date

1106 NE Thorn Hill Road
 Address

[Signature]
 Neighborhood Resident Signature Date

1109 NE Thorn Hill Rd
 Address

[Signature] 8.19.19
 Neighborhood Resident Signature Date

1801 NE Chapel Hill Drive
 Address



Weekly Speed by Direction Report

Chapel Hill 12-2-19, WB/EB

Speed Limit: 0
 Start: 3 Dec 2019
 End: 10 Dec 2019
 Times: 0:00-23:59

Length Range: 1-500 ft
 Speed Range: 1-100 mph
 Violation Threshold: 25
 Lanes Included: 1,2

Time	Direction	Average Speed	85% Speed	Max Speed	Min Speed	% Violators	Avg Violator	Total Violators	Total Vehicles
12/01	WB	18.1	21	31	12	3.2%	27.1	27	856
	EB	19.1	22	36	12	3.0%	28.1	27	906
12/08	WB	17.7	20	32	12	3.5%	27.7	7	203
	EB	19.3	22	32	13	3.5%	27.9	7	198
Average		18.6	21.3	32.8	12.3	3.1%	27.7	17	540
Total								68	2163



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at the Community Development Building, 305 SW A St. in the Planning Com. Chambers

Send form to Beverly Shepherd at bshepherd@bentonvillear.com
For any other information contact, Beverly at 479-271-3131

Name: Dawn Patafie Home Phone: 770-315-5874
Address: 6511 W. Hearth Stone Dr. Work Phone: " "
E-mail: dawnkuhn2003@yahoo.com

Reason for application to agenda:

- Signage or traffic calming (Must have 3 signatures)
- Temporary Street Closure (Include Map showing the location of the closure, all signage and any applicable info.)
- Other

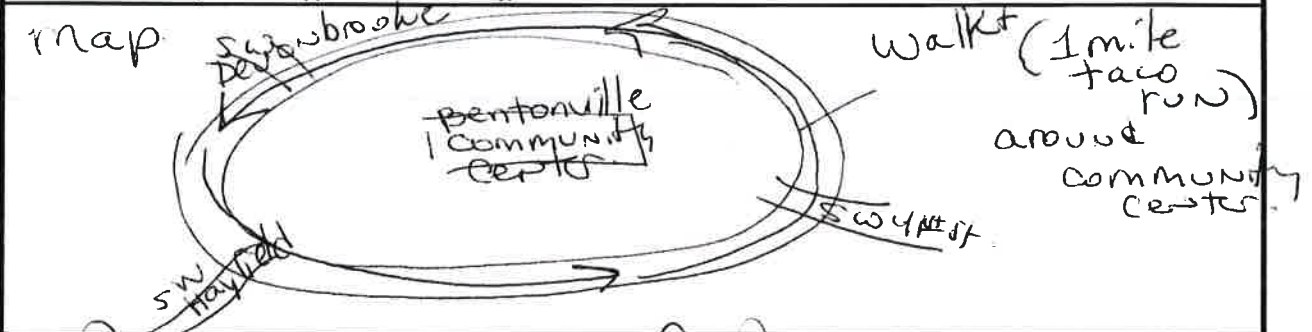
For Temporary Street Closures for Special Events: (prior to application)

Contact:
CPT Ray Shastid phone: (479) 271-3180
LT Michael Martin phone: (479) 271-5967
email: michael.martin@bentonville.arkansas.gov
Please see **RUN RULES** located on the Transportation Page
@ www.bentonvillear.com

Describe the issue or problem and what you are requesting:

I am hoping to host a fundraising walk & 1-mile taco run. This would be a 1st time event for Nephcore Kidney International in the state of AR. The walk/1 mile run would go around the path of the Bentonville Community Center.

Illustration or Photo (Attach to Application if Necessary)



Applicant Signature: [Signature] Date: 12/15/19
Chair Signature: [Signature] Date: 12/15/19

NOTE: If you are requesting street signage or other measures used to slow or reduce traffic on a neighborhood street, three (3) additional signatures are needed to submit the application.

Neighborhood Resident Signature	Date	Address
Neighborhood Resident Signature	Date	Address
Neighborhood Resident Signature	Date	Address

Beverly Shepherd

From: dawn kuhn <dawnkuhn2003@yahoo.com>
Sent: Sunday, December 15, 2019 11:15 AM
To: Beverly Shepherd
Subject: Special Events Request- NephCure Fundraising Walk
Attachments: Walk request.pdf

Good Morning Beverly,

I reached out to Danny Bartlett about hosting a special event on the path that goes around the Bentonville Community Center.

He gave me your contact info and said that I may need fill out forms and get permission from the Traffic and Signage Committee.

I am hoping to host a first-time event for NephCure Kidney International. I am the AR Regional lead for this non-profit organization. The special event would include a fundraising walk that goes around the community center and a 1-mile taco run (also going around the community center).

The walk would require participants to cross the following roads: SW Hayfield, SW Devonbrooke Blvd, and SW 41st St. I do not anticipate having to close any of these roads because the event will be early and I do not think it will be that large. However, if the size of the event does call for the roads to be closed, I am happy to fill out required forms for Traffic and Signage to seek approval needed.

Date of Event: 4/11/2020 8:00 AM-10:00 AM

I am attaching the special event form that I submitted to Danny so you can have some more info about our event.

I have also sent forms to the fire department to seek their approval and am waiting to hear back from them.

Please let me know if you need any additional information from me.

I look forward to hearing from you. Have a great day!

~Dawn Patafie~

Beverly Shepherd

From: Michael
Sent: Friday, December 20, 2019 10:20 AM
To: dawn kuhn
Cc: Beverly Shepherd; RayS; Andrew Albers
Subject: RE: NephCure- Walk Approval

Good Morning,

I received your information from Beverly Shepherd. I don't foresee any problem with your request based upon the location and the anticipated participation. As long as there isn't a request to close roads for the event I'm not sure you need to meet with Traffic & Signage. I'd be happy to meet with you at the Police Department for specific details when you're available.

Just let me know for a good time to meet and I will get you on my calendar.

Thanks!

Michael M. Martin
Operations Division Lieutenant
Bentonville Police Department
michael.martin@bentonville.arkansas.gov
Office: 479-271-5967
Fax: 479-271-3187

"This e-mail contains information which (a) may be PROPRIETARY IN NATURE OR OTHERWISE PROTECTED BY LAW FROM DISCLOSURE, and (b) is intended only for the use of the addressee(s) named above. If you are not the addressee, or the person responsible for delivering this to the addressee(s), you are hereby notified that reading, copying, or distributing this e-mail is prohibited. If you have received this email in error, please contact the sender immediately."

From: dawn kuhn <dawnkuhn2003@yahoo.com>
Sent: Thursday, December 19, 2019 3:44 PM
To: Michael Martin <Michael.Martin@bentonville.arkansas.gov>
Subject: NephCure- Walk Approval

Good Afternoon,

I reached out to Danny Bartlett about hosting a special event on the path that goes around the Bentonville Community Center. (I am attaching the request form for the event)

Danny gave me your contact info and said that I may need to fill out some forms and get permission from the Police Department prior to him approving the event.

I am hoping to host a first-time event for NephCure Kidney International. I am the AR Regional lead for this non-profit organization. The special event would include a

fundraising walk that goes around the community center and a 1-mile taco run (also going around the community center).

The walk would require participants to cross the following roads: SW Hayfield, SW Devonbrooke Blvd, and SW 41st St. I do not anticipate having to close any of these roads because the event will be early and I do not think it will be that large.

I have been in contact with Beverly Shepard from Traffic and Signage to seek that approval from them as well. She has put me on the agenda for the next traffic and signage meeting on 1-6-20. Beverly mentioned that she was going to contact you guys and that someone from the Police Dept would also attend the meeting.

Date of the proposed Event: 4/11/2020 8:00 AM-10:00 AM

Please let me know if you need any additional information from me or if there are any forms I need to fill out.

I look forward to hearing from you. Have a great day!

~Dawn Patafie~



Bentonville Parks and Recreation
Programs and Special Events
Special Event/Tournament Reservation Form
GENERAL INFORMATION

Organization/ Group:

Nephcare Kidney International

Event Description:

Fundraising Walk & Taco 1 mile run

Authorized Representative:

Dawn Patapie

Address:

6511 W. Hearth Stone Dr.

City:

Rogers

State: AR Zip Code: 72758

Email:

dawnkuhn2003@
yahoo.com

Phone Number: 770-315-5876

Outside Vendor Info (please list name, contact information, promoter reporting number, and products and services vendor intends to sell during the event, for each vendor.)

Unknown at this time.

FACILITIES REQUESTED FOR TOURNAMENT/SPECIAL EVENT:

Dates:

April 11, 2020

Times:

8:00-10:00 A.M.

Facilities Requested:

Bentonville Community Center Pavillion & path
around it.

Maintenance Requested:

Estimated Number of Participants/Teams:

75-100 people

Amount of Participant/ Team Entry Fee:

Taco Run Fee \$15-20

Amount of Spectator Entry Fee:

Free

→ This is a 1st time event so we are not sure how many people will attend.

Will this event include participants/teams not currently participating in your group/ league?

yes

Note: Parks and Recreation reserves the right to cancel any program that does not meet established rules and regulations, or when the requesting group is unable or unwilling to adequately perform all required duties and responsibilities related to the event, or for similar cause.

As a representative for the group and event requested on this form, I understand the regulations applying to the use of Parks and Recreation facilities. I will assume responsibility for the adherence to these regulations and policies if the request is approved.

The observance of applicable laws and ordinances;

Any stipulations or restrictions of the permit;

Any stipulations or rules outlined in the Special Event Request Form Instructions/Rules;

The Applicant assumes all liabilities that may arise.

Signature of Applicant: D. Palms

Current Date 12-2-19

Recreation Supervisor: _____ Date: _____

Please describe your event. Attach an additional sheet if necessary. * Non-Profit Letter included

We plan to host a fundraising walk for NephCure Kidney International. The walk will go around the community center path once. The one mile taco run will also loop around the community center once.

Staff comments are optional and are meant to assist you in planning a successful event.

Park Staff Comments: _____

Office use only

Cleaning Deposit: _____ Date Paid: _____ Key Deposit: _____ Date Paid: _____ CLEANED yes/no _____
Field Rental Fee: _____ # of Fields: _____ Facility being used: _____
Total amount paid: _____ Amount of trash and/or key deposit: _____ Amount returned to renter: _____
Supervisor Approval Active Calendar Email Notify Events Calendar Confirmation Letter

This form can be submitted to the Recreation Programs Supervisor at the Downtown Activity Center at 215 SW A Street or faxed to 479-271-5970.

OGDEN UT 84201-0029

In reply refer to: 4077591934
June 10, 2015 LTR 4168C 0
38-3569922 000000 00
00030219
BODC: TE

NEPHCURE KIDNEY INTERNATIONAL
% IRVING SMOKLER
150 S WARNER RD STE 402
KNG OF PRUSSA PA 19406-2830

Employer Identification Number: 38-3569922
Person to Contact: Ms. Wiles
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your May 14, 2015, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in January 2001.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

4077591934
June 10, 2015 LTR 4168C 0
38-3569922 000000 00
00030220

NEPHCURE KIDNEY INTERNATIONAL
% IRVING SMOKLER
150 S WARNER RD STE 402
KNG OF PRUSSA PA 19406-2830

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Tamera Ripperda
Director, Exempt Organizations

Beverly Shepherd

From: David Mills
Sent: Tuesday, December 17, 2019 10:53 AM
To: Beverly Shepherd
Subject: Traffic Safety and Signage

I have a request for discussion about the safety for pedestrians in the Roundabout at John DeShields and NE J street. Would you add me to the agenda please Ma'am?

David Mills
City Of Bentonville
Sign Shop Technician
P (479)271-5971
F (479)271-6735
C(479)619-9000