



**Bentonville Parks and Recreation  
Advisory Board Meeting  
Monday, January 22, 2018 – 5pm  
Parks Maintenance Facility – 401 NE Moberly**

**Agenda**

**Old Business**

1. Approval of Minutes from December Meeting

**New Business**

1. Introduction of new PRAB Members – Courtney Carlson
2. Public Art Approval – Tunnel Vision
3. Bella Vista Lake – Master Plan Update
4. Meeting Dates – Proposal to move meeting to first Monday of month beginning in 2019
5. Tour Parks Maintenance Facility

**Other Business**

*Attachments:*

*December 2017 PRAB Minutes  
Capital Improvement Worksheet – January 2018  
Public Art Proposals – Tunnel Vision Project*



# Parks and Recreation Advisory Board Meeting Minutes

Meeting Date: Monday, December 18, 2017  
Meeting Called to Order: 5:01 p.m.  
Meeting Adjourned: 6:04 p.m.  
Meeting Location: Downtown Activities Center  
Attendees: Jon Terlouw, Chris Sooter, Whitney Sutherland, Holly Hook,  
Amy Davis, Tom Butrynski, Mike Power, Crant Osborne,  
David Wright, Lee Farmer, Shara Fisher, Tracy Acosta

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## Old Business

### *Approval of November 20, 2017 Minutes*

**Motion to Approve by:** Mike Power  
**Seconded the Motion:** Holly Hook

## New Business

### *2018 Recreation Fee Approvals*

Lee Farmer presented information on programs and fee increases. The programs include Soccer, Lego and our Bentonville Half Marathon with \$10 price increases. David Wright stated it is a City Ordinance to have all fees approved through City Council annually. Whitney Sutherland asked if our fees were comparable to other cities. Lee shared that we conduct research on all of our fees and they are comparable. He also confirmed we do not charge fees based on participation. David shared we offer scholarships for children that can't afford these fees. The board approved these fees.

**Motion to Approve by:** Whitney Sutherland  
**Seconded the Motion:** Amy Davis

### *2017 Parks and Recreation Presentation*

This annual presentation was given by Lee Farmer and Crant Osborne.

- One Millionth Customer at the Bentonville Community Center
- Complex of the Year – Awarded to Memorial Park Ball Park
- Master Plan Adopted
- MFAC Renovations
- Fitness Station on North Trail
- Restroom addition on trail
- Tennis Courts at Memorial Park Resurfaced
- Tunnel and Public Art
- Trail of 2 Cities Ribbon Cutting
- Fitness Trail at the Bentonville Community Center
- Razorback Greenway Reroute
- Trail Signage
- Lighting of the Square for Christmas
- Facility Dude Software Implementation
- Volunteers for 2017
- External Funding

Other information shared during this presentation: No other park improvements in 2018 except Melvin Ford. The State Swim Championship has requested our facility for 2018. The slide at Melvin Ford will not be replaced at this time. We are working with the City's IT Department regarding cameras in various locations on the trails. External businesses such as Visit Bentonville, Walton Family Foundation as well as Bentonville Parks Conservancy contribute to the funding of our projects.

## Other Business

### *Bentonville Parks Conservancy – Jon Terlouw*

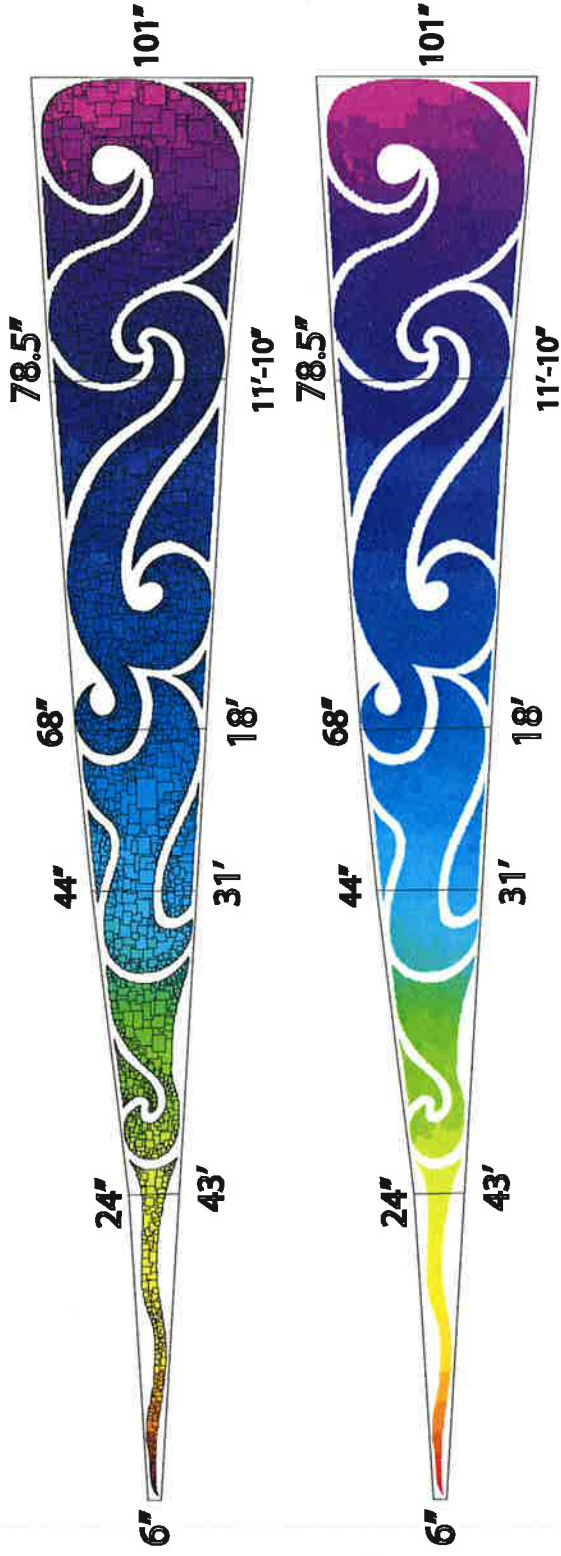
Jon shared information about the conservancy. It was established on March 10<sup>th</sup> and it works hand in hand with the Parks Department. David Wright is a member of this nine member board. It is a volunteer work force that had its kick off day on October 13, 2017. The second work day was on December 2, 2017. On these two work days the volunteers mulched, pruned and watered trees which saved the parks department approximately 200 man hours with their volunteer work. The next work day will be in February 2018. The conservancy receives their funding currently through the Walton Family Foundation. They are reaching out to other businesses for funding as well.

### *Public Meeting for Bella Vista Lake*

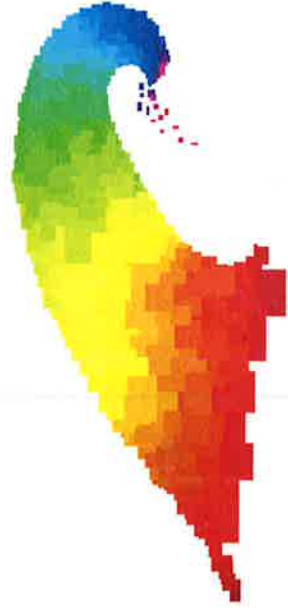
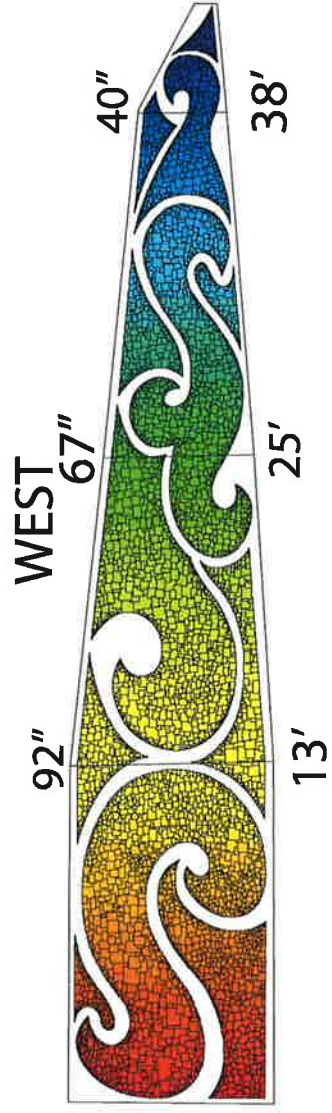
David informed the board, there would be a public meeting for Bella Vista Lake on January 11, 2017 at the Bentonville Community Center. Workshops will be held during the day with the public meeting to be held in the evening. This meeting is to get options for recreation use of the 170 acres.

# CRYSTAL BRIDGES TRAIL

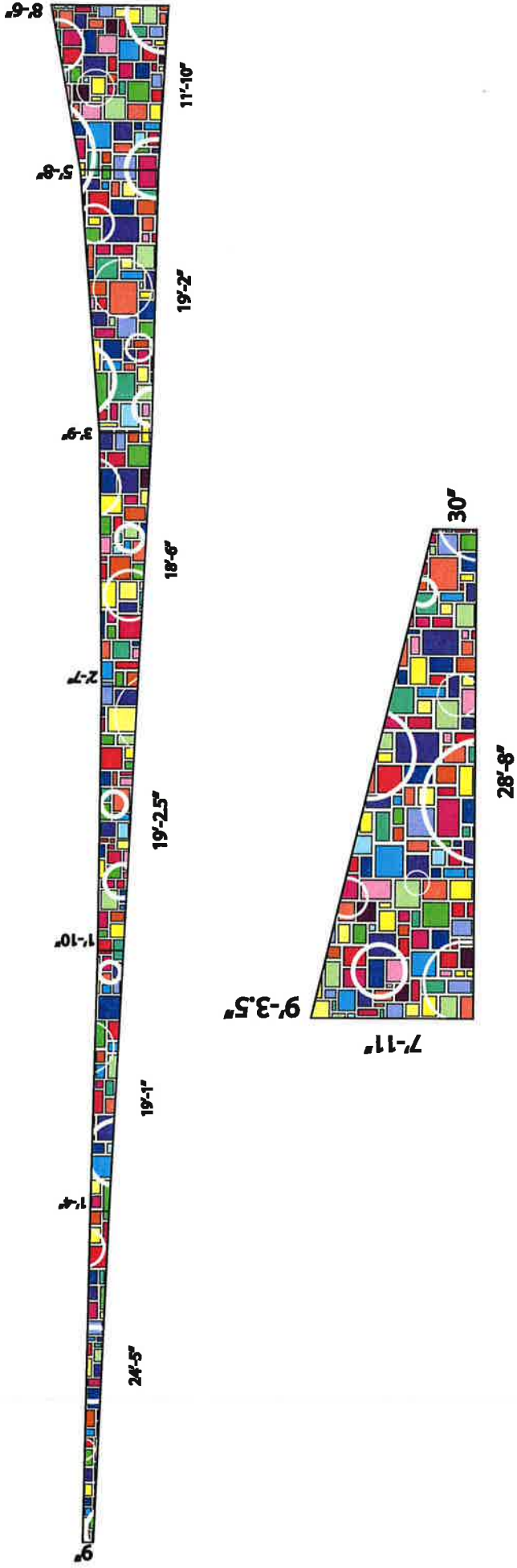
SOUTHEAST



WEST



# NORTH WALTON BOULEVARD TRAIL



| Project                                       | Budget    | Status   |
|---|-----------|--|
| <b>FY - 2017 Rollover Projects</b>            |           |  |
| Citizens Park Pavilion / Parking Lot          | \$400,000 | Project Underway - 80% Completed                                       |
| Citizens Park Amphitheater                    | \$20,000  | Project Underway - 80% Completed                                       |
| Citizens Park Playground                      |           | Raised 75,000 towards total  |
| North Bentonville Trail - Creek Stabalization | \$115,000 | Project Design Underway - Completion scheduled for December 2018       |
| Razorback Greenway ReRoute - Design and ROW   | \$440,000 | 30% Drawings submitted - Under review by Planning / Engineering / AHTD |
| McCulloum Street Sidepath Trail               | \$600,000 | 30% Drawings submitted - Under review by Planning / Engineering / AHTD |
| Memorial Park BB / SB Fencing                 | \$107,000 | Project Underway - 80% Completed                                       |
| Memorial Park Astroturf Project               |           | Project Underway - 80% Completed                                       |
| City Website Update                           | \$65,000  | Project Underway - Expected Launch March 15                            |
| Citizens Park Tennis Court Design             | \$34,500  | Project Underway - Bid Scheduled for February 2018                     |
| <b>FY 2018 Projects</b>                       |           |  |
| Trails - Signage Project - Kiosks             | \$20,000  |  |

|   |             |   |
|---|-------------|---|
| Citizens Park Tennis Courts                         | \$1,300,000 | Project to bid in February  |
| Old Tiger - Restroom Installation                   | \$55,000    | Crant - September   |
| Coughlin Property - Master Plan                     | \$30,000    | David - Spring  |
| MIFAC - Facility Master Plan                        | \$30,000    | Consultant Selection underway - Project launch expected in March      |
| MIFAC - Pump Room Improvements                      | \$60,000    | Project Underway - 0% Complete  |
| Orchards Park - Tree Orchard Planting               | \$25,000    | Crant - April   |
| Orchards Park - South Berm Stone Work               | \$15,000    | Crant - April   |
| Facility Risk Assessment                            | \$5,000     | Project Underway - 0% Complete  |
| Parking Lot Maintenance - Soccer                    | \$12,000    | Crant - April   |
| Parking Lot Maintenance - Tennis                    | \$13,000    | Crant - April   |
| Parking Lot Maintenance - Orchards                  | \$23,500    | Crant - April   |
| Memorial Park - Fence Replacement (VB / Skate Park) | \$10,000    | Crant - March   |
| Memorial Park - Tennis Court Resurface              | \$20,000    | Crant - August  |
| Phillips Park - Playground Fence                    | \$10,000    | Crant - March   |
| Recycle Systems                                     | \$16,500    | Equipment Ordered - Installation March 2018                           |
| Lake Bella Vista - Park Master Plan                 | \$98,500    | Public Input Meeting - January 18. Review scheduled for April meeting |



|  |             |   |
|--|-------------|---|
| Lake Bella Vista - Restroom Facility                   | \$60,000    | Crant -   |
| Lake Bella Vista - Parking Lot / Trail Connection      | \$1,062,000 | David -   |
| Lake Bella Vista - Razorback Greenway Extension        |             | David -   |
| RRG Eco - Counter Display Board                        | \$35,000    | David -   |
| RRG - Town Branch - Replace Wood Bridge                | \$17,700    | David -   |
| RRG - Paint / Light Existing Tunnels                   | \$30,000    | Crant -   |
| RRG - RRFB, Signs and Striping on 21st Street          | \$34,500    | Crant -   |
| RRG - Moberly Trail Connection w/ HAWK Crossing        | \$126,500   | David -   |
| RRG - North Trail - Cub / Tiger Parking Lot            | \$287,500   | David -   |
| RRG - North Trail - Alignment / Jersey Barrier Cut     | \$18,800    | Crant -   |
| <b>Grant Funded Projects - Not administered by BPR</b> |             |   |
| North Walton Trail - Harps to Stonehenge               |             | Project underway - 80% Complete - expected completion 2Q 2018 |
| 3rd Street - 8th Street Trail                          |             | Project under contract - expect completion 2Q 2018            |
| Lake Bentonville Improvements                          |             | Project Design in approval stages - Construction Summer 2018  |