



**Bentonville Parks and Recreation
Advisory Board Meeting
Monday, February 26, 2018 – 5pm
Downtown Activity Center – 215 SW A Street**

Agenda

Old Business

1. Approval of Minutes from January Meeting

New Business

1. Public Art Discussion – Memorial Park Basketball Courts
2. Participant Safety in BPR Youth Programs

Other Business

March Topics: Non-Resident Fees for Recreation Programs

Attachments:

*January 2018 PRAB Minutes
Capital Improvement Worksheet – February 2018
Public Art Concept – Memorial Park Basketball Courts
BPR Background Check Policies
Upcoming Events*



Parks and Recreation Advisory Board Meeting Minutes

Meeting Date: Monday, January 22, 2018
Meeting Called to Order: 5:04 p.m.
Meeting Adjourned: 6:05 p.m.
Meeting Location: Parks Maintenance Facility
Attendees: Shara Fisher, Jon Terlouw, Whitney Sutherland, Craig Gilbert,
Mike Power, Michelle Malashock, Tom Butrynski, Cortney Carlson,
David Wright, Lee Farmer, Josh Stacey, Tracy Acosta

Old Business

Approval of December 18, 2017 Minutes

Motion to Approve by: Tom Butrynski
Seconded the Motion: Craig Gilbert

New Business

Introduction of new PRAB Members

Cortney Carlson and Shara Fisher

Public Art Approval – Tunnel Vision

Skye Moler with the Bentonville Public School Ignite Program – Graphic Art Program has presented a tunnel design for the Crystal Bridges Trail and North Walton Boulevard Trail. Examples were given to committee members to vote on. These two designs were approved by the committee.

Motion to Approve by: Michelle Malashock
Seconded the Motion: Mike Power

Bella Vista Lake – Master Plan Update

David reported on the public meeting that was held at the Community Center regarding the Bella Vista Lake Master Plan in January. David share there was a good turnout for this meeting. Mike Power was a part of this meeting and share it was well orchestrated by David. The plan is to have a final draft of this project in May or June. The designers will have a plan for the flood area and prepare for possible wash out area, as this flood area will not change over time.

Meeting Date Proposal for 2019

David has requested to move the board meetings to the first Monday of the month beginning in 2019. We agenda item is tabled until the April meeting.

Tour Parks Maintenance Facility

Crant Osborne gave a brief rundown of what our Maintenance Department handles for Parks and Recreation. He offered to take anyone on a tour of the facility that might be interested. He also introduced Jerome Todd and Bryan Beeson who both went into details of their responsibilities in the department. Whitney inquired about turn over and why so high. They shared that this is due to our lower hourly rates and the economy in this area. We have researched and our rates are comparable to other maintenance departments in our area.

Other Business

Non-Resident Fee Information

Currently 52% of our memberships are from non-residents of Bentonville. We are interested in changing these fees and taking care of our Bentonville residents. Lee Farmer and Danny Bartlett will research other areas comparable to ours and report the findings. The City Council members would like us to address the non-resident fees. The Parks and Recreation Advisory Board will need to approve this increase before it can be taken to City Council for approval. This research and any other findings need to be gathered and reported back to our committee this year.

Project	Budget	Status
FY - 2017 Rollover Projects		
Citizens Park Pavilion / Parking Lot	\$400,000	Project Complete
Citizens Park Amphitheater	\$20,000	Project Complete
Citizens Park Playground		Raised 75,000 towards total / \$325,000 committed
North Bentonville Trail - Creek Stabalization	\$115,000	Project Design Underway - Completion scheduled for December 2018
Razorback Greenway ReRoute - Design and ROW	\$440,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD
McCullough Street Sidepath Trail	\$600,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD
Memorial Park BB / SB Fencing	\$107,000	Project Complete
Memorial Park Astro turf Project		Project Complete
City Website Update	\$65,000	Project Complete
Citizens Park Tennis Court Design	\$34,500	Project Complete
FY 2018 Projects		
Trails - Signage Project - Kiosks	\$20,000	Lee - May

Citizens Park Tennis Courts	\$1,300,000	Project Bid Opening - March 22. Construction should begin in May
Old Tiger - Restroom Installation	\$55,000	Crant - September
Coughlin Property - Master Plan	\$30,000	Consultant Selection underway - Project launch expected in May
MFAC - Facility Master Plan	\$30,000	Consultant Selection underway - Project launch expected in March
MFAC - Pump Room Improvements	\$60,000	Project Complete
Orchards Park - Tree Orchard Planting	\$25,000	Crant - April
Orchards Park - South Berm Stone Work	\$15,000	Crant - April
Facility Risk Assessment	\$5,000	Project Underway - 40% Complete
Parking Lot Maintenance - Soccer	\$12,000	Crant - April
Parking Lot Maintenance - Tennis	\$13,000	Crant - April
Parking Lot Maintenance - Orchards	\$23,500	Crant - April
Memorial Park - Fence Replacement (VB / Skate Park)	\$10,000	Modern Fence hired - Work scheduled for March
Memorial Park - Tennis Court Resurface	\$20,000	Crant - August
Phillips Park - Playground Fence	\$10,000	McClinton Anchor hired - Work scheduled for March
Recycle Systems	\$16,500	Equipment Ordered - Installation March 2018
Lake Bella Vista - Park Master Plan	\$98,500	Public Input Meeting - January 18. Review scheduled for April meeting

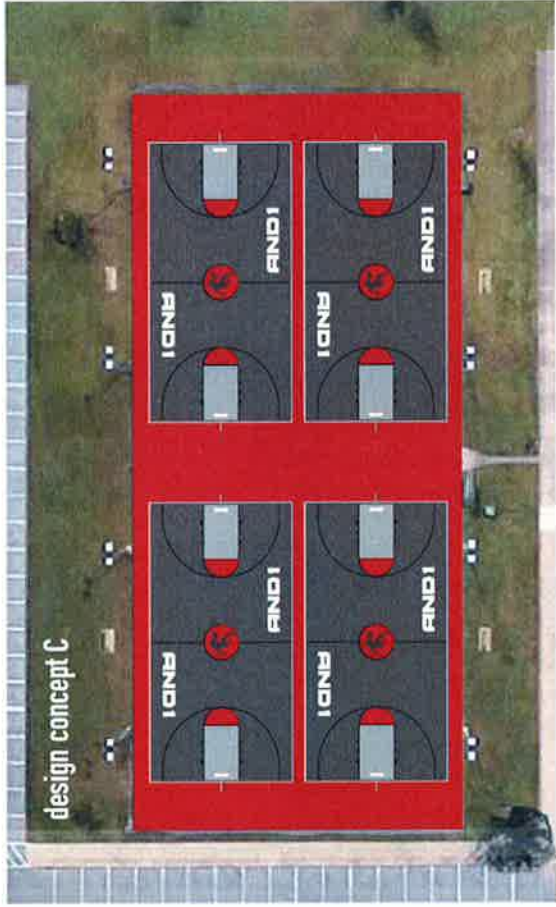
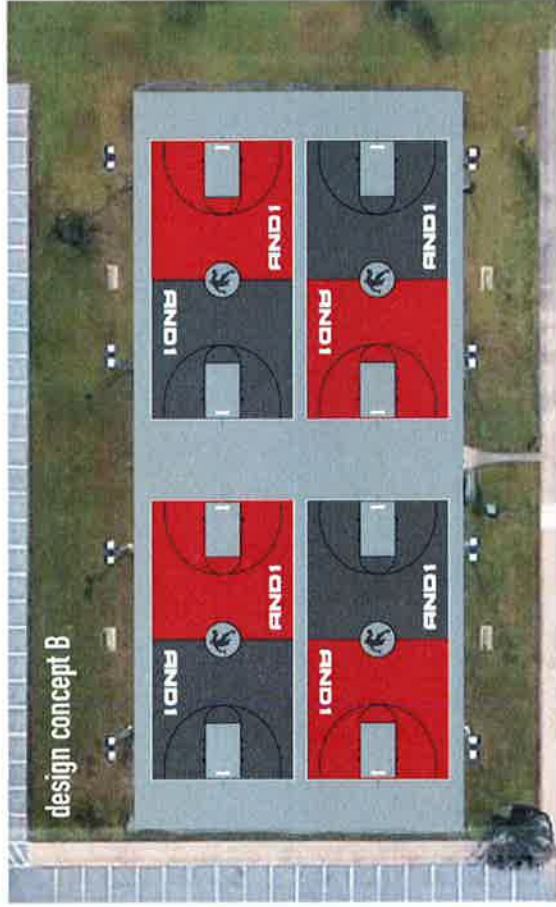
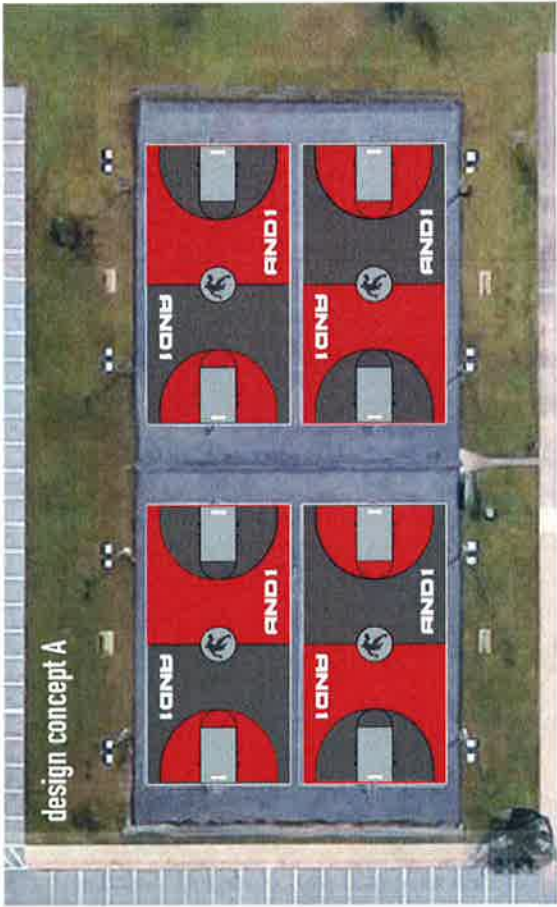
Lake Bella Vista - Restroom Facility	\$60,000	Crant -
Lake Bella Vista - Parking Lot / Trail Connection	\$1,062,000	Design Firm Selected - Approved at February 13 Council meeting. Kickoff meeting in March.
Lake Bella Vista - Razorback Greenway Extension		Project Underway - 40% Complete
RRG Eco - Counter Display Board	\$35,000	Design Firm Selected - Council approval at February 27 meeting
RRG - Town Branch - Replace Wood Bridge	\$17,700	Project expected to begin March 1. Trail section closed until April 1
RRG - Paint / Light Existing Tunnels	\$30,000	Crant -
RRG - RRFB, Signs and Striping on 21st Street	\$34,500	Design Firm Selected - Council approval at February 27 meeting
RRG - Moberly Trail Connection w/ HAWK Crossing	\$126,500	Design Firm Selected - Council approval at February 27 meeting
RRG - North Trail - Cub / Tiger Parking Lot	\$287,500	Design Firm Selected - Council approval at February 27 meeting
RRG - North Trail - Alignment / Jersey Barrier Cut	\$18,800	Design Firm Selected - Council approval at February 27 meeting
Grant Funded Projects - Not administered by BPR		
North Walton Trail - Harps to Stonehenge		Project underway - 80% Complete - expected completion 2Q 2018
3rd Street - 8th Street Trail		Project under contract - expect completion 2Q 2018
Lake Bentonville Improvements		Project Design in approval stages - Construction Summer 2018

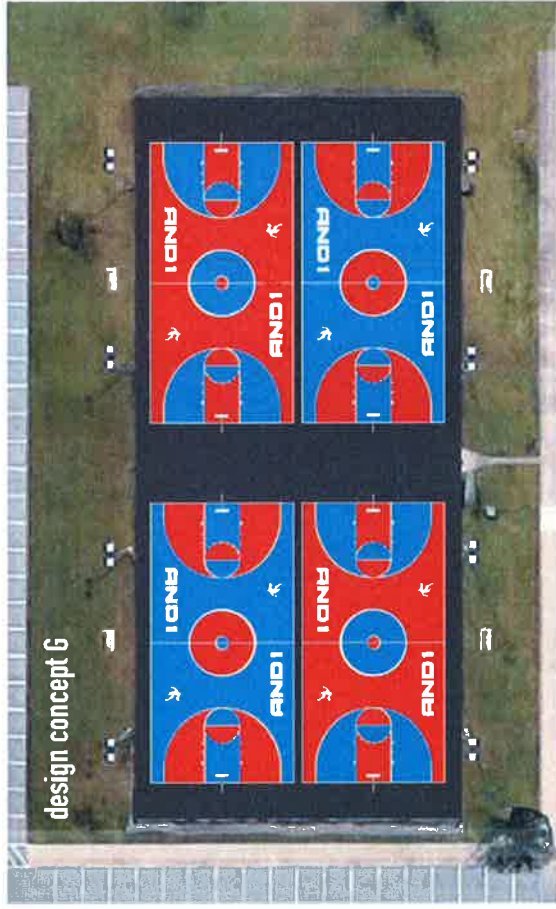
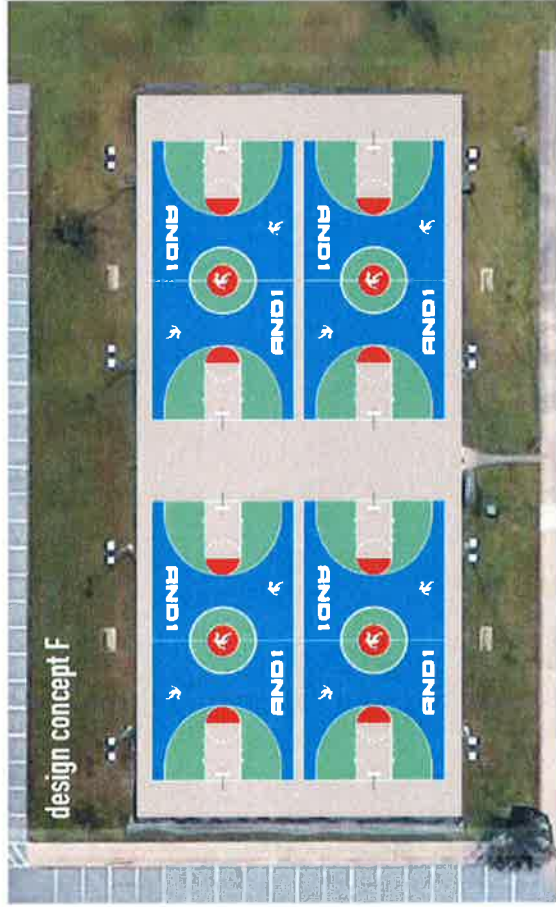
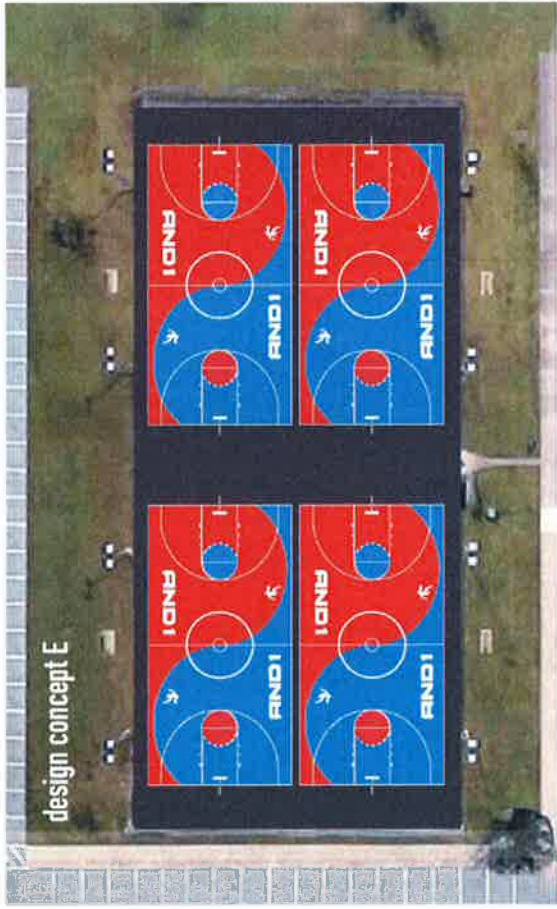
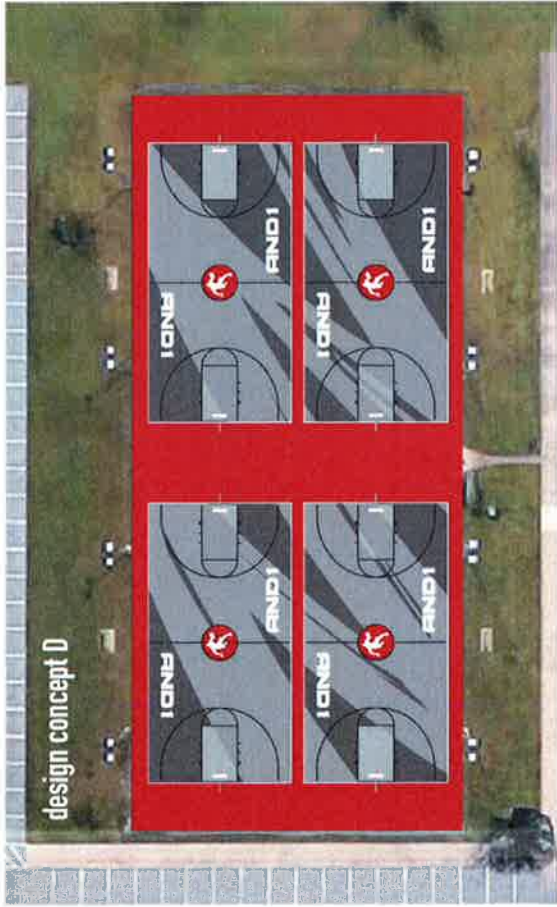


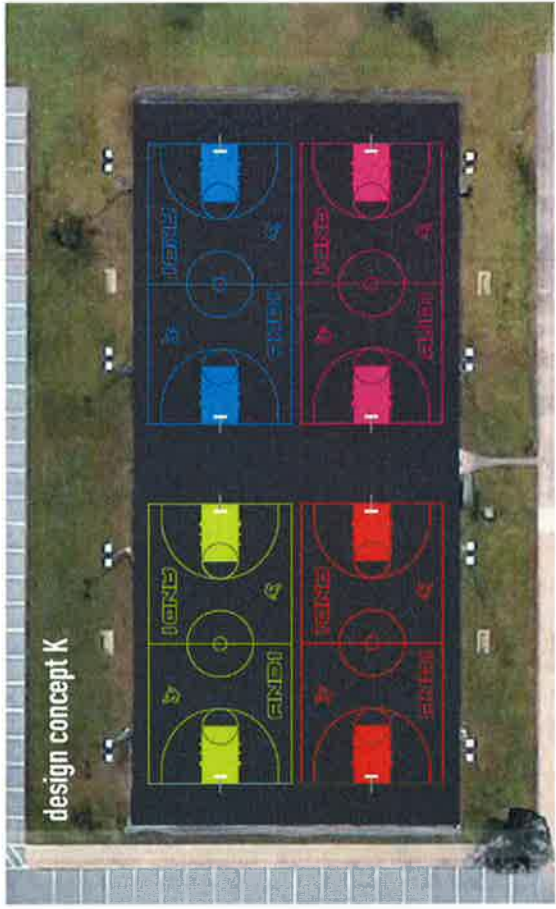
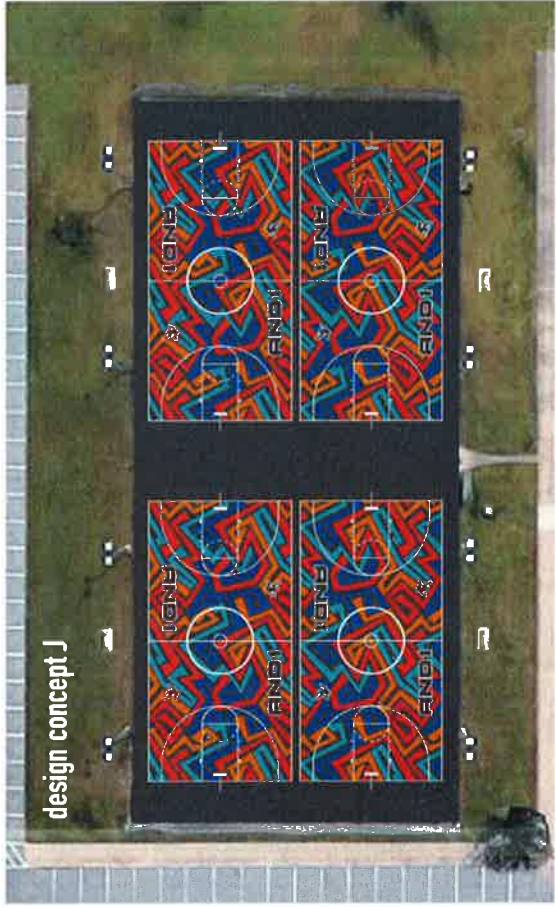
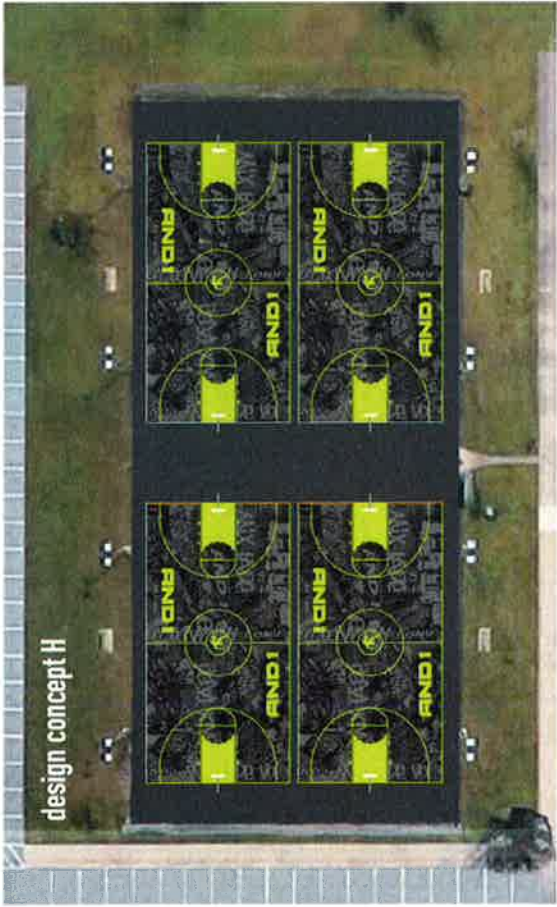
DESIGN CONCEPTS

for proposal to refurbish

Bentonville Memorial Park Basketball Courts









Bentonville Parks and Recreation Background Check Policy / Ordinance

Section 1. Sports volunteer background screening policy is hereby adopted to read:

Sports Volunteer Background Screening Policy.

- A) The City of Bentonville operates numerous recreational facilities in which volunteers and sports organizations play a prominent role. The City Council wishes to protect the youth of the city who are participants in youth sports programs and organizations sponsored or funded by the city or any youth sports organization using a city facility.
- B) The policy set forth within this section shall apply to all volunteers, promoters, board members and paid employees who may be in direct contact with youth sports participants for any youth sport organization sponsored or funded by the city or any youth sports organization using a city facility. Such volunteers must pass a Level 2 Background Check.
- C) All youth sport organizations are required to have all adult volunteers complete a youth sports volunteer form authorized by the Parks and Recreation Director including the payment of a fee to cover costs of the background screening process.
- D) The City shall utilize a qualified entity to undertake the background screening. The criteria set forth above shall be applied to the background screening entity. The background screening entity shall undertake the background screening and provide the results to the city. The results shall be simply a statement of whether the specific adult volunteer satisfies the criteria or shall be excluded by failing to satisfy the criteria set forth above.
- E) The city hereby adopts the standards of the National Recreation and Park Association Guidelines for Credentialing Volunteers. The following are criteria for the exclusion of adult volunteers including, but not limited to, managers, coaches, or any other volunteer who has direct contact with youth sports participants. And "adult" means any person 18 years of age or older. Any adult volunteer shall be disqualified from participating as a volunteer of a youth sports organization if the person has been found guilty of any one of the crimes set forth below. "Guilty" means that person was found guilty following a trial, entered a guilty plea, and entered a no contest plea accompanied by finding of guilt regardless of whether there was an adjudication of guilt or a withholding of guilt.
 - a. All sex offenses regardless of the amount of time since the offense (examples include child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure or similar offenses).
 - b. All felony offenses involving violence regardless of the amount of time since the offense (examples include murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated burglary).

- c. All felony offenses other than violence or sex offenses within the past ten years (examples include drug offenses, theft, embezzlement, fraud, child endangerment).
 - d. All misdemeanor violence offenses within the past seven years (examples include simple assault, battery, domestic violence, hit and run).
 - e. All misdemeanor drug and alcohol offenses within the past five years or multiple offenses in the past ten years (examples include driving under the influence, simple drug possession, drunk and disorderly, public intoxication, possession of drug paraphernalia).
 - f. Any other misdemeanor within the past five years that would be considered a potential danger to children or is directly to the function of that volunteer (examples include contributing to the delinquency of a minor, providing alcohol to minor, theft – if the volunteer is to handle money).
- F) Any adult volunteer who has been charged with any of the disqualifying offenses above with cases pending court shall not be permitted to volunteer until the official adjudication of the case.
- G) The city shall require all adult volunteers to be screened for the above exclusionary criteria once a year.
- H) If the determination by the background screening entity utilized by the city is that the adult volunteer does not meet the criteria set forth herein, then the city shall provide said notice to the youth sports organization and the volunteer shall not be permitted to participate as a volunteer in any youth sports organization activity.
- I) All youth sports organizations shall comply with these requirements and shall not permit any adult volunteer who has not satisfied the exclusionary criteria to participate in violation of this section. Upon receiving results of background screenings from the city, each youth sports organization shall notify its participants of all volunteers who have been approved through the screening process.
- J) The youths sports organization shall be required to submit an affidavit on a form provided by the city certifying the organization will not use any volunteer who has direct contact with youth sports participants who has failed the background checks based upon the criteria set forth in subsection (c) above. Such affidavit shall be submitted to the Parks and Recreation Director prior to any youth sports activity.
- K) Athletic Coaches: In addition to the above requirements, all youth organizations which are independent sanctioning authorities, and which have coaches / managers who work either for compensation or as a volunteer for a youth athletic team for more than 20 or more hours within a calendar year shall provide evidence that a background check of the athletic coach has been conducted to determine whether the coach's name appears on state or federal registries of sexual predators and sexual offenders. An "independent sanctioning authority" means a private, nongovernmental entity that organizes, operates or coordinates a youth athletic team if the team includes one of more minors and is not affiliated with a private school.



Bentonville Parks and Recreation Upcoming Events

February 26, 2018	Volleyball Lessons – BCC
March 1, 2018	Youth Baseball Starts Practice – Memorial / Phillips Park
March 2-4, 2018	Jr. Spring Swing Tennis Tournament – Memorial Park
March 2, 2018	Masters Swim Meet – BCC
March 3, 2018	Irish 5K/10K – Citizens Park
March 5, 2018	Digital Photography Classes Begin – BCC
March 6, 2018	March Swim Lesson Program Begin – BCC
March 6, 2018	March Barracudas Swim Program Begins – BCC
March 6, 2018	Youth Lacrosse Starts – Old Tiger Park
March 9-11, 2018	Adult Spring Classic Tennis Tournament – Memorial Park
March 10, 2018	Barracuda Swim Meet – BCC
March 10, 2018	Babysitting Certification Class – BCC
March 10, 2018	Youth Soccer Practice Start – Memorial / Citizens Park
March 13, 2018	Adult Soccer Games Start – Memorial Park
March 13, 2018	Youth Softball Practice Starts – Memorial / Phillips Park
March 16-18, 2018	Irish Classic Baseball Tournament – Memorial / Phillips Park
March 16-18, 2018	Spring Break Softball Tournament – Memorial Park
March 19-21, 2018	Mermaid/Shark Swim School – BCC
March 19-21, 2018	Camp Bentonville Basketball Camp – BCC
March 19-23, 2018	Camp Bentonville Soccer Camp – Citizens Park
March 19-23, 2018	Camp Bentonville Lego Camp – BCC
March 22-24, 2018	Lifeguard Certification Class – BCC
March 24, 2018	Aqua Easter Egg Hunt – BCC
March 25, 2018	Lifeguard Re-Certification Class – BCC
March 31, 2018	Easter at Orchards – Orchards Park
April 7, 2018	Run Bentonville Half Marathon – Downtown Bentonville Square