



**Bentonville Parks and Recreation
Advisory Board Meeting
Monday, May 21, 2018 – 5pm
Downtown Activity Center – 215 SW A Street**

Agenda

Old Business

1. Approval of Minutes from April Meeting
2. Approval of Minutes from April 12 Special Meeting
3. Non Resident Fees for BPR Programs

New Business

1. Meeting schedule for 2019 – Shift meetings to 1st Monday of month (see attached proposed schedule)
2. Committee List(s) – Set Meeting Dates for July
3. Informational: Participant Safety in BPR Youth Programs

Other Business

Attachments:

Upcoming Events

April 2018 PRAB Minutes

April 12 2018 PRAB Minutes – Special Meeting

Non Resident Fee – Fee Schedule

2019 Meeting Dates Proposal

Capital Improvement Worksheet – April 2018



Bentonville Parks and Recreation Upcoming Events

May 14-17, 2018	Fulbright Jr. High Swim Days – Bentonville Community Center
May 17, 2018	Rock and Splash (In the Park Event) School of Rock Performance
May 18 th -20, 2018	AA Double Play Baseball Tournament – Memorial and Phillips Park
May 18, 2018	Central Park Elementary Swim Event – Bentonville Community Center
May 18 th -20 th	AA Double Play Baseball Tournament
May 21 st -23 rd	Aquatic Staff Orientation Training
May 22 nd	Spring Lacrosse Absolute Last Day
May 24 th	Spring Tennis Session Absolute Last Day
May 24 th	Magic in the Park (In the Park Event)- Alan Burdick
May 26 th	Melvin Opens for Season
May 28 th	BCC Holiday Hours – 8:00am-2:00pm
May 29 th	Walmart Shareholders Triathlon @ Memorial
May 30 th	Summer Tennis Session Begins
May 31 st	Yappy Hour (In the Park Event)- Jesse Dean
June 1 st	Movie in the Park (In the Park Event)- Wonder
June 1 st -3 rd	June Jam Baseball Tournament
June 2 nd -3 rd	Spam Slam Tennis Tournament

June 4 th -8 th	Camp Bentonville Begins (Camp Memorial Session 1, Camp Triathlon, Camp Tennis Session 1, & Camp Crystal Bridges)
June 7 th	Theatre in the Park (In the Park Event)- Classical Edge
June 8 th	Glow Run
June 9 th -10 th	Pinnacle Country Club Tennis Tournament
June 9 th -10 th	Bentonville Finale Softball Tournament
June 11 th -16 th	Camp Memorial Session 2, Camp Lacrosse, Camp Basketball, Camp Youth Tech (Animation/Video Game Design), Camp Lego (Minecraft)
June 14 th	Rock and Splash (In the Park Event)-Red Ambition
June 15 th -17 th	Summer Sizzler Tennis Tournament



Parks and Recreation Advisory Board Meeting Minutes

Meeting Date: Monday, April 16, 2018
Meeting Called to Order: 5:01 p.m.
Meeting Adjourned: 6:07 p.m.
Meeting Location: Downtown Activity Center
Attendees:

Committee Members

Chris Sooter
Cortney Carlson
Courtney Schaefer
Craig Gilbert
Michelle Malashock
Mike Power
Shara McMurtrey
Tom Butrynski
Whitney Sutherland

Staff Members

Crant Osborne
Danny Bartlett
David Wright
Lee Farmer
Tracy Acosta

Other

Aubrey Patterson, City Council Member

Old Business

Approval of March Meeting Minutes

Motion to Approve by: Tom Butrynski
Seconded the Motion: Craig Gilbert

Non-Resident Fees for BPR Programs

Danny Bartlett reviewed and presented a slide presentation of the fees for resident and non-resident. This presentation is attached. Two main objectives discussed were relieving pressure of attendance in the current facilities and the record expenses created by non-residents of Bentonville. As Bentonville continues to grow at a rate of 30 people per day this will continue to be a concern. There was a motion to table this discussion in order to review information and fee charts. The board will be prepared to vote on this at the next PRAB meeting.

Motion to Table by: Craig Gilbert
Seconded the Motion: Chris Sooter

New Business

Appointed New Chairman of the Board

Shara McMurtrey

Gaga Pit Presentation by Cristian Paredes

Cristian cancelled with Crant last night.

Lake Bentonville Renovation Project Update

The Trailblazers purchased part of Lake Bentonville. The Trailblazers will maintain the area they purchased and Bentonville Parks and Recreation will continue to maintain the area they have been taking care of. July 4, 2018 will be the ground breaking date. The lake will not be closed during this construction.

Other Business

Ryan Holler and his team members, with AND 1 Design Concepts presented more information on resurfacing our existing basketball courts at Memorial Park. They currently have two backboard projects in Russellville and Fayetteville. It was discussed having the AND 1 logo on backboards of the basketball goals or on bleachers. They, AND 1, will work with David to confirm city codes and the possibility of a public art project. David will also confirm with the city's Planning Department on the sign ordinances.



Resident vs Non-Resident Fees



Operations and Maintenance Expenses

Total Annual Expense

\$155,190



Sliding Scale

Program Registration Cost

Under \$75

Additional \$25 Non-Resident Fee

Over \$75

Additional \$40 Non-Resident Fee



Fees in Effect

<u>0% Non-Resident Reduction</u>	<u>30% Non-Resident Reduction</u>	<u>50% Non-Resident Reduction</u>
Non-Resident Revenue \$156,655	Non-Resident Revenue \$109,659	Non-Resident Revenue \$78,328
Non-Resident Expense \$155,190	Non-Resident Expense \$109,289	Non-Resident Expense \$77,595
Cost Recovery \$1,465	Cost Recovery \$370	Cost Recovery \$733

Fee Structure



Program	Resident / Non-Resident Prices	Non-Resident Fee
Adult Tennis	\$80	\$40
Camp Adventure	\$95	\$40
Camp Archery	\$95	\$40
Camp Lacrosse	\$75	\$40
Camp Lifeguard	\$50	\$25
Camp Memorial	\$85	\$40
Camp Mountain Bike	\$70	\$25
Camp Soccer	\$150	\$40
Camp Tennis	\$125	\$40
Camp Triathlon	\$60	\$25
Tennis Lessons	\$55	\$25
Youth Baseball	\$85	\$40
Youth Soccer	\$85	\$40
Youth Softball	\$80	\$40
Youth Tennis	\$95	\$40



Parks and Recreation Advisory Board

Special Meeting Minutes

Meeting Date: Monday, April 12, 2018
Meeting Called to Order: 12:11p.m.
Meeting Adjourned: 1:10 p.m.
Meeting Location: Downtown Activity Center

Attendees:

Committee Members

Chris Sooter
Cortney Carlson
Courtney Schaefer
Craig Gilbert
Michelle Malashock
Shara McMurtrey
Whitney Sutherland

Staff Members

Crant Osborne
David Wright
Josh Stacey
Lee Farmer
Tracy Acosta

Other

Aubrey Patterson, City Council Member
Octavio Sanchez, City Council Member
Doug Whitaker, Water Technology, Inc.

Old Business

New Business

Melvin Ford Master Plan Meeting

David introduced Doug Whitaker with Water Technology, Inc. (WTI). Doug shared that WTI designs around 175-200 waterparks each year. They currently are working on eight in China as well. Doug previously met with a team of Bentonville Parks and Recreation staff and has been able to gather a lot of information from them as well. He shared with the board, it would cost \$7MM - \$8.5MM to replace our existing Melvin Ford Aquatic Center. WTI will gather information from all staff, community members and this board to assist in the planning and re-design of this project. Doug asked for input from the board members. Below are needs, concerns and wants from the board members.

- Overcrowded at the BCC
- Extended season wanted
- Lack of play value
- Aging facility for complete swimmer
- Temperature controlled water
- Extended season with bubble cover
- Not just a summer season
- More fun - lazy river
- Chaotic at MFAC
- Zero depth entry
- Shade wanted for young swimmers
- Do not want to recreate local area waterparks
- Space available for all ages
- Steady growth in swimming as a sport in this area
- Play factor with year around season
- Do not want an amusement park
- Lazy river with mountain type cliffs
- Covered areas
- Children's activities
- Preserve current facility
- More amenities – slides, shade and chairs
- Open swim for triathlete training
- Friendly competition for participants (waterslides/timing systems, Wibit type structures)

Other Business



Bentonville Parks and Recreation Advisory Board

Proposed Resident / Non-Resident Fee Adjustment

Bentonville Parks and Recreation spends \$155,317 annually on operations and maintenance expenses directly for non-residents. One objective in the implementation of non-resident fees, is to recoup operations and maintenance expenses related to non-residents. Another objective in the implementation of non-resident fees is to relieve the congestion and overcrowding in Bentonville parks and facilities due to high non-resident participation. Bentonville Parks and Recreation currently sees a 52% non-resident participation rate. By implementing these fees, this non-resident participant percentage is expected to decrease.

Proposed Non-Resident Fee Adjustment Outdoor Sports

Sliding Scale Non-Resident Fees	
Programs with \$0 - \$75 Registration Fee	Additional \$25 NR Fee
Programs with \$76+ Registration Fee	Additional \$40 NR Fee

Proposed Membership Rate Adjustment Resident / Non-Resident

Membership	Daily	Multiple (20)	Annual	Monthly
Adult	\$5 / \$8 (+\$2)	\$75 / \$87 (+\$2)	\$200 / \$274 (+\$24)	\$19 / \$25 (+\$2)
Youth	\$5 / \$8 (+\$2)	\$53 / \$62 (+\$2)	\$125 / \$184 (+\$24)	\$13 / \$17 (+\$2)
Senior	\$5 / \$8 (+\$2)	\$53 / \$62 (+\$2)	\$125 / \$184 (+\$24)	\$13 / \$17 (+\$2)
Family			\$425 / \$489 (+\$24)	\$38 / \$45 (+\$2)



2019 Meeting Dates Proposal

No Change

January 28* (adjusted for MLK)

February 18* (adjusted for Presidents Day)

March 25* (adjusted for Spring Break)

April 15

May 20

June 17

July 15

August 19

September 16

October 21

November 18 (Thanksgiving week)

December 16

With Change

January 7

February 4

March 4

April 1

May 6

June 3

July 1

August 5

September 9* (adjusted for Labor Day)

October 7

November 4

December 2

Project	Budget	Status
FY - 2017 Rollover Projects		
Citizens Park Pavilion / Parking Lot	\$400,000	Project Complete
Citizens Park Amphitheater	\$20,000	Project Complete
Citizens Park Playground		Raised 75,000 towards total / \$325,000 committed
North Bentonville Trail - Creek Stabilization	\$115,000	Project Design Underway - Completion scheduled for December 2018
Razorback Greenway ReRoute - Design and ROW	\$440,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD
McCullough Street Sidepath Trail	\$600,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD
Memorial Park BB / SB Fencing	\$107,000	Project Complete
Memorial Park Astro turf Project		Project Complete
City Website Update	\$65,000	Project Complete
Citizens Park Tennis Court Design	\$34,500	Project Complete
FY 2018 Projects		
Trails - Signage Project - Kiosks	\$20,000	Project In Progress

Citizens Park Tennis Courts	\$1,300,000	Construction Underway - 0% Complete
Old Tiger - Restroom Installation	\$55,000	3Q
Coughlin Property - Master Plan	\$30,000	Consultant Selection underway - Project launch expected in May
MFAC - Facility Master Plan	\$30,000	Project In Progress
MFAC - Pump Room Improvements	\$60,000	Project Complete
Orchards Park - Tree Orchard Planting	\$25,000	
Orchards Park - South Berm Stone Work	\$15,000	May
Facility Risk Assessment	\$5,000	Project Complete
Parking Lot Maintenance - Soccer	\$12,000	Bid Approval - May 22 - Project Mid Summer
Parking Lot Maintenance - Tennis	\$13,000	Bid Approval - May 22 - Project Mid Summer
Parking Lot Maintenance - Orchards	\$23,500	Bid Approval - May 22 - Project Mid Summer
Memorial Park - Fence Replacement (VB / Skate Park)	\$10,000	Project Complete
Memorial Park - Tennis Court Resurface	\$20,000	August
Phillips Park - Playground Fence	\$10,000	Project Complete
Recycle Systems	\$16,500	Project Underway - 50% Complete
Lake Bella Vista - Park Master Plan	\$98,500	Public Input Meeting - January 18. Review scheduled for April meeting

Lake Bella Vista - Restroom Facility	\$60,000	3Q
Lake Bella Vista - Parking Lot / Trail Connection	\$1,062,000	Project in design - Ecological Design Group
Lake Bella Vista - Razorback Greenway Extension		Project Underway - 40% Complete
RRG Eco - Counter Display Board	\$35,000	Project in design - Morrison Shipley
RRG - Town Branch - Replace Wood Bridge	\$17,700	Project Underway - 0% Complete
RRG - Paint / Light Existing Tunnels	\$30,000	May
RRG - RRFB, Signs and Striping on 21st Street	\$34,500	Project in design. Traffic study underway - Crafton Tull
RRG - Moberly Trail Connection w/ HAWK Crossing	\$126,500	Project in design. Traffic Study underway - Crafton Tull
RRG - North Trail - Cub / Tiger Parking Lot	\$287,500	Project in design - Morrison Shipley
RRG - North Trail - Alignment / Jersey Barrier Cut	\$18,800	Project in design - Morrison Shipley
Grant Funded Projects - Not administered by BPR		
<i>North Walton Trail - Harps to Stonehenge</i>		<i>Project underway - 80% Complete - expected completion 2Q 2018</i>
<i>3rd Street - 8th Street Trail</i>		<i>Project under contract - expect construction 3Q 2018</i>
<i>Lake Bentonville Improvements</i>		<i>Project Design in approval stages - Construction Summer 2018</i>