



**Bentonville Parks and Recreation
Advisory Board Meeting
Monday, September 17, 2018 – 5:00 pm
Applegate Trail - (613 SW Sims Drive)**

*PRAB members can meet either at the Downtown Activity Center or at the future Applegate Trailhead
We will depart the DAC at 5:00 pm and drive to the Trailhead
The meeting will begin at Trailhead at 5:15 pm.*

Agenda

Old Business

1. Approval of Minutes from August Meeting

New Business

1. Tour Applegate Trail

Other Business

Attachments:

Upcoming Events

August 2018 PRAB Minutes

Capital Improvement Worksheet – September 2018



Bentonville Parks and Recreation Upcoming Events

| | |
|-----------------------|---|
| September 17, 2018 | Lawrence Plaza Splash Pad Closes-Lawrence Plaza |
| September 22, 2018 | Square 2 Square- Lawrence Plaza |
| September 21-22, 2018 | MVP Shootout NIT Baseball Tournament |
| September 21-22, 2018 | Jr Fall Championship Level 4/5 Tennis Tournament-Memorial Park |
| September 22, 2018 | Sharks Swim Meet- Bentonville Community Center |
| September 25-26, 2018 | 6A Conference HS Tennis Championship-Memorial Park |
| October 1, 2018 | Fall Triathlon Challenge Begins- Bentonville Community Center |
| October 5, 2018 | Healthy For Life October Potluck- Bentonville Community Center |
| October 5, 2018 | First Friday Flick (Coco)-Dave Peel Park |
| October 5-7, 2018 | Pink Out NIT Softball Tournament-Memorial Park |
| October 6, 2018 | Fall Rookie Roundup Level 6/7 Tennis Tournament-Memorial Park |
| October 7, 2018 | Healthy For Life Open House-Bentonville Community Center |
| October 8-9, 2018 | 2A State Tennis Championship-Memorial Park |
| October 9, 2018 | Healthy For Life October Hike-Park Springs Park |
| October 15-16, 2018 | Mad Science and Lego Camp- Bentonville Community Center |
| October 19, 2018 | Fitness Night Out Halloween Special- Bentonville Community Center |
| October 19-21, 2018 | Adult Fallfest USTA Tennis Tournament- Memorial Park |
| October 19-21, 2018 | Monster Mash Baseball Tournament- Memorial/Phillips Park |
| October 26-28, 2018 | Spooker Classic Softball Tournament- Memorial Park |
| October 26-28, 2018 | NWA Regional Level 3 Tennis Tournament- Memorial Park |
| October 27, 2018 | Goblin Run 5K- Downtown Activity Center |
| October 27, 2018 | Halloween Spooktacular Event- Bentonville Community Center |



Parks and Recreation Advisory Board Meeting Minutes

Meeting Date: Monday, August 20, 2018
Meeting Called to Order: 5:03 p.m.
Meeting Adjourned: 6.22 p.m.
Meeting Location: Downtown Activities Center

Attendees:

Committee Members

Chris Sooter
Cortney Carlson
Craig Gilbert
Michelle Malashock
Mike Power
Stephen George
Tom Butrynski
Whitney Sutherland

Staff Members

David Wright
Crant Osborne
Lee Farmer
Tracy Acosta

Other

Aubrey Patterson
Sreenivas Parise

Old Business

Approval of June 18, 2018 Minutes

Motion to Approve by: Craig Gilbert (with corrections noted)
Seconded the Motion: Mike Power

Approval of July, 2018 Committee Minutes

Motion to Approve by: Michelle Malashock
Seconded the Motion: Stephen George

Approval of Trailing Naming – Applegate Trail

Motion to Approve by: Mike Power
Seconded the Motion: Stephen George

New Business

Coughlin Property Master Plan Presentation / Review

David reviewed the Coughlin Property drafts of the project with everyone. The committee suggested on page one, #4 – Playground or Splash Pad Play Area be flipped with #1 – Pavilion. Also discussed was visiting with the school about the land they own and the possibility of them donating this land to Parks and Recreation in order to build a parking lot. It was suggested to have restrooms the same size of Citizens Park restrooms.

Sreenivas Parise attended this meeting to share information about needing cricket fields in Bentonville. He has been working on this project for 20 years. He shared the following information.

- Hold local tournaments
- Generate revenue for area
- Great need due to demographic
- Keep locals in community vs traveling to other parts of state
- Spring and Fall leagues (30 teams – 15-20 members on team)
- League currently consists of adult males
- Requesting lights and pitch to be set

David confirmed the committee members were all on board with the two proposals below:

- 1.) Overall concept of masterplan
- 2.) Two Cricket fields – (one permanent – one temporary)
(This includes one at Memorial Park)

He will return this to the design team for a final plan copy which will include a larger restroom.

2019 Budget Presentation

Crant Osborn and Lee Farmer detailed budget for 2019. This information was also detailed on spreadsheet shared during meeting. We will install turf on five baseball fields in 2019. The committee members had a few concerns with Durham Park and if we need to remove this park mainly due to safety issues. We are not able to repair the existing playground equipment because it is outdated. Also, there will continue to be a lot of construction in that area with growth of community. No decision was made on Durham Park.

Approval of 2019 Budget

Motion to Approve by: Mike Power
Seconded the Motion: Whitney Sutherland

Election of Chairperson

Approval of PRAB – Chairman of the Board – Craig Gilbert

Motion to Approve by: Mike Power
Seconded the Motion: Chris Sooter

PRAB Meeting - September 17th

The next board meeting will be touring the new Applegate Trail. Please wear appropriate clothing and shoes to do so.

| Project | Budget | Status |
|---|-----------|--|
| FY - 2017 Rollover Projects | | |
| Citizens Park Pavilion / Parking Lot | \$400,000 | Project Complete |
| Citizens Park Amphitheater | \$20,000 | Project Complete |
| Citizens Park Playground | | Raised 75,000 towards total / \$325,000 committed |
| North Bentonville Trail - Creek Stabalization | \$115,000 | Project Design Completion - Work begins in October. Completion scheduled for December 2018 |
| Razorback Greenway ReRoute - Design and ROW | \$440,000 | 30% Drawings submitted - Under review by Planning / Engineering / AHTD |
| McCullough Street Sidepath Trail | \$600,000 | 30% Drawings submitted - Under review by Planning / Engineering / AHTD |
| Memorial Park BB / SB Fencing | \$107,000 | Project Complete |
| Memorial Park Astroturf Project | | Project Complete |
| City Website Update | \$65,000 | Project Complete |
| Citizens Park Tennis Court Design | \$34,500 | Project Complete |
| FY 2018 Projects | | |
| Trails - Signage Project - Kiosks | \$20,000 | Project Bidding - Expected to begin July 2018 |

| | | |
|---|-------------|--|
| Citizens Park Tennis Courts | \$1,300,000 | Construction Underway - 20% Complete |
| Old Tiger - Restroom Installation | \$55,000 | 3Q |
| Coughlin Property - Master Plan | \$30,000 | Project Underway - 90% Complete. Present to PRAB in August |
| MFAC - Facility Master Plan | \$30,000 | Project in Design - 75% Complete |
| MFAC - Pump Room Improvements | \$60,000 | Project Complete |
| Orchards Park - Tree Orchard Planting | \$25,000 | 3Q |
| Orchards Park - South Berm Stone Work | \$15,000 | Project Complete |
| Facility Risk Assessment | \$5,000 | Project Complete |
| Parking Lot Maintenance - Soccer | \$12,000 | Project Complete |
| Parking Lot Maintenance - Tennis | \$13,000 | Project Complete |
| Parking Lot Maintenance - Orchards | \$23,500 | Project Complete |
| Memorial Park - Fence Replacement (VB / Skate Park) | \$10,000 | Project Complete |
| Memorial Park - Tennis Court Resurface | \$20,000 | Project Complete |
| Phillips Park - Playground Fence | \$10,000 | Project Complete |
| Recycle Systems | \$16,500 | Project Complete |
| Lake Bella Vista - Park Master Plan | \$98,500 | PRAB - June 2018. City Council Summer 2018 |

| | | |
|--|-------------|--|
| Lake Bella Vista - Restroom Facility | \$60,000 | 3Q |
| Lake Bella Vista - Parking Lot / Trail Connection | \$1,062,000 | Project in design - Ecological Design Group |
| Lake Bella Vista - Razorback Greenway Extension | | Project Complete |
| RRG Eco - Counter Display Board | \$35,000 | Project in design - Morrison Shipley |
| RRG - Town Branch - Replace Wood Bridge | \$17,700 | Project Complete |
| RRG - Paint / Light Existing Tunnels | \$30,000 | Project Complete |
| RRG - RRFB, Signs and Striping on 21st Street | \$34,500 | Project in design. Traffic study underway - Crafton Tull |
| RRG - Moberly Trail Connection w/ HAWK Crossing | \$126,500 | Project in design. Traffic Study underway - Crafton Tull |
| RRG - North Trail - Cub / Tiger Parking Lot | \$287,500 | Project in design - In House Review |
| RRG - North Trail - Alignment / Jersey Barrier Cut | \$18,800 | Project in design - In House Review |
| BCC - Community Room Technology Improvements | \$16,000 | Project Complete |
| MFAC - Pool Paint (Lanes) | \$15,000 | Project Scheduled for October 15 |
| Grant Funded Projects - Not administered by BPR | | |
| North Walton Trail - Harps to Stonehenge | | Project Complete |
| 3rd Street - 8th Street Trail (Applegate Trail) | | Project under contract - expect completion 3Q 2018 |
| Lake Bentonville Improvements | | Approvals finalized - Construction Summer 2018 |