



**Bentonville Parks and Recreation
Advisory Board Meeting
Monday, December 17, 2018 – 5:00 pm
215 SW A Street**

Agenda

Old Business

1. Approval of Minutes from November Meeting

New Business

1. Introduction of new PRAB Members: Justin Hudley and Dan Grover
2. 2018 Parks and Recreation Presentation

Other Business

Attachments:

Upcoming Events

November 2018 PRAB Minutes

2018 Capital Improvement Worksheet – December 2018

2019 Capital Improvement Worksheet – December 2018



Bentonville Parks and Recreation Upcoming Events

December 26-28, 2018	Camp Lego (Winter Wonderland) – Bentonville Community Center
January 7, 2019	Barracuda Swim Team Begin- Bentonville Community Center
January 7, 2019	Art Classes Begin- Bentonville Community Center
January 8, 2019	Swim Lesson Session 1 Begin- Bentonville Community Center
January 21, 2019	Lawrence Plaza Ice Rink Closes- Lawrence Plaza



Parks and Recreation Advisory Board Meeting Minutes

Meeting Date: Monday, November 19, 2018
Meeting Called to Order: 5:03 p.m.
Meeting Adjourned: 5:53 p.m.
Meeting Location: Downtown Activities Center – 215 SW A Street
Attending Board Members: Courtney Schafer Cortney Carlson Craig Gilbert
Mike Power Steven George Whitney Sutherland
Attending Staff Members: Crant Osborne Danny Bartlett David Wright
Josh Stacey Kyle Payne Layne Moore
Lee Farmer Tracy Acosta

Old Business

Approval of October 15, 2018 Minutes

Motion to Approve by: Mike Power
Seconded the Motion: Steven George

New Business

MFAC Master Plan – Final Presentation

Lee Farmer delivered the final presentation of the Melvin Ford Aquatic Center Master Plan prepared by Water Technology, Beaver Dam, WI. The final draft was approved by the board and will be taken to City Council.

Motion to Approve by: Courtney Carlson
Seconded the Motion: Whitney Sutherland

Lawrence Plaza – Summer Hours of Operation

Josh Stacey presented a proposal of adjusting the hours of operation at the Lawrence Plaza Splash Park. The usage was monitored and logged and found that following Labor Day, our weekday attendance decreased considerably. He is requesting the following adjustment in current hours to proposed hours. The proposed new hours were approved by the board.

Current Lawrence Plaza Splash Park Hours
Monday-Sunday 9:00 a.m. - 10:00 p.m.

Proposed Lawrence Plaza Splash Park Hours (Tuesday after Labor Day-Close)
Monday- Friday 3:00 p.m. - 10:00 p.m.
Saturday-Sunday 9:00 a.m. - 10:00 p.m.

Motion to Approve by: Whitney Sutherland
Seconded the Motion: Courtney Schafer

2018 Recreation Report Presentation

Danny Bartlett and Lee Farmer presented the 2018 Recreation Report for the department. Also attending the meeting and introduced were, Josh Stacey, Kyle Payne and Layne Hyatt who are all recreation supervisors for the department. A PowerPoint presentation was shown to the board recapping the year in review.

Project	Budget	Status
FY - 2017 Rollover Projects		
Citizens Park Pavilion / Parking Lot	\$400,000	Project Complete
Citizens Park Amphitheater	\$20,000	Project Complete
Citizens Park Playground		Raised 75,000 towards total / \$325,000 committed
North Bentonville Trail - Creek Stabilization	\$115,000	Permit Approved. Project Underway - 20% Complete
Razorback Greenway ReRoute - Design and ROW	\$440,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD
McCullough Street Sidepath Trail	\$600,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD
Memorial Park BB / SB Fencing	\$107,000	Project Complete
Memorial Park AstroTurf Project		Project Complete
City Website Update	\$65,000	Project Complete
Citizens Park Tennis Court Design	\$34,500	Project Complete
FY 2018 Projects		
Trails - Signage Project - Kiosks	\$20,000	Signage Complete - Install Late October/November

Citizens Park Tennis Courts	\$1,300,000	Construction Underway - 60% Complete
Old Tiger - Restroom Installation	\$55,000	Equipment order in process. Expect installation in early 2019.
Coughlin Property - Master Plan	\$30,000	Project Complete
MFAC - Facility Master Plan	\$30,000	Awaiting Final Presentation - 90% Complete
MFAC - Pump Room Improvements	\$60,000	Project Complete
Orchards Park - Tree Orchard Planting	\$25,000	4Q
Orchards Park - South Berm Stone Work	\$15,000	Project Complete
Facility Risk Assessment	\$5,000	Project Complete
Parking Lot Maintenance - Soccer	\$12,000	Project Complete
Parking Lot Maintenance - Tennis	\$13,000	Project Complete
Parking Lot Maintenance - Orchards	\$23,500	Project Complete
Memorial Park - Fence Replacement (VB / Skate Park)	\$10,000	Project Complete
Memorial Park - Tennis Court Resurface	\$20,000	Project Complete
Phillips Park - Playground Fence	\$10,000	Project Complete
Recycle Systems	\$16,500	Project Complete
Lake Bella Vista - Park Master Plan	\$98,500	Project Complete

Lake Bella Vista - Restroom Facility	\$60,000	3Q
Lake Bella Vista - Parking Lot / Trail Connection	\$1,062,000	Project in design - Ecological Design Group
Lake Bella Vista - Razorback Greenway Extension		Project Complete
RRG Eco - Counter Display Board	\$35,000	Project in design - Morrison Shipley
RRG - Town Branch - Replace Wood Bridge	\$17,700	Project Complete
RRG - Paint / Light Existing Tunnels	\$30,000	Project Complete
RRG - RRFB, Signs and Striping on 21st Street	\$34,500	Project in design. Final Review in process
RRG - Moberly Trail Connection w/ HAWK Crossing	\$126,500	Project in design. Final Review in process
RRG - North Trail - Cub / Tiger Parking Lot	\$287,500	Project Begin January 2019
RRG - North Trail - Alignment / Jersey Barrier Cut	\$18,800	Project Begin January 2019
BCC - Community Room Technology Improvements	\$16,000	Project Complete
MFAC - Pool Paint (Lanes)	\$15,000	Project Complete
Grant Funded Projects - Not administered by BPR		
North Walton Trail - Harps to Stonehenge		Project Complete
3rd Street - 8th Street Trail (Applegate Trail)		Project Complete - Grand Opening Spring 2019
Lake Bentonville Improvements		Approvals finalized - Construction Summer 2018

Project	Budget	Status
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North Bentonville Trail - Creek Stabilization	\$115,000	Permit Approved. Project Underway - 20% Complete
Razorback Greenway ReRoute - Design and ROW	\$440,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD
McCullough Street Sidlepath Trail	\$600,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD

FY 2018 Projects		
Trails - Signage Project - Kiosks	\$20,000	Signage Complete - Install Late October/November
Citizens Park Tennis Courts	\$1,300,000	Construction Underway - 30% Complete
Old Tiger - Restroom Installation	\$55,000	Equipment order in process. Expect installation in early 2019.
MFAC - Facility Master Plan	\$30,000	Awaiting Final Presentation - 90% Complete
Orchards Park - Tree Orchard Planting	\$25,000	4Q
Lake Bella Vista - Restroom Facility	\$60,000	3Q
Lake Bella Vista - Parking Lot / Trail Connection	\$1,062,000	Project in design - Ecological Design Group
RRG Eco - Counter Display Board	\$35,000	Project in design - Morrison Shipley

RRG - RRFB, Signs and Striping on 21st Street	\$34,500	Design Complete. Ready to Bid
RRG - Moberly Trail Connection w/ HAWK Crossing	\$126,500	Design Complete. Ready to Bid
RRG - North Trail - Cub / Tiger Parking Lot	\$287,500	Council Approval - Nov 13. Construction begins in December
RRG - North Trail - Alignment / Jersey Barrier Cut	\$18,800	Council Approval - Nov 13. Construction begins in December
Grant Funded Projects - Not administered by BPR		
<i>North Walton Trail - Harps to Stonehenge</i>		<i>Project Complete</i>
<i>3rd Street - 8th Street Trail (Applegate Trail)</i>		<i>Project Complete - Opening Spring 2019</i>
<i>Lake Bentonville Improvements</i>		<i>Construction Underway - 0% Complete</i>
Project	Budget	Status
FY 2019 Projects		
Trails Wayfinding Signage	\$20,000	
Park Rules Signage	\$22,000	
Downtown Parks - Quilt of Parks Master Plan		
Dave Peel Playground - Tile Repair	\$100,000	
Auto Gates - BPR Maintenance Shop	\$15,000	

Citizens Park - Inclusive Playground	\$375,000	
Memorial Park - Backstop Installation	\$12,000	
Memorial Park - Tennis Courts Resurface	\$20,000	
Memorial Park - Ballfield Astro turf Project	\$850,000	
Memorial Park - Soccer Field Renovation	\$15,000	
Phillips Park - F1 Scorebooth Removal	\$10,000	
Phillips Park - F1, F2, F3 - Renovations	\$60,000	
Orchards Park - East Berm Stone Work	\$7,000	
MFAC - Diving Platforms	\$30,000	
Lawrence Plaza - Fiber Installation	\$20,000	
Lawrence Plaza - Fountain Retrofit	\$20,000	
Downtown Square - LED Building Lights Installation	\$75,000	
BCC - Aquatic Sound Panels	\$90,000	