



**Bentonville Parks and Recreation
Advisory Board Meeting
Monday, August 3, 2020 – 5:00 pm
Via Zoom**

Agenda

Old Business

1. Approval of July 2020 Minutes

New Business

1. Phillip Parks Design Plans
2. 8th Street Gateway Park Reveal – Website Review

Other Business

1. September PRAB Meeting - September 14, 2020

Attachments:

BPR Monthly Report

July 2020 PRAB Minutes

2020 Capital Improvement Worksheet – July 2020



Bentonville Parks and Recreation Monthly Report – August 2020

Administration – David Wright

- Working daily with City Administration, Bentonville Police and Fire Departments, local health officials and other community leaders to monitor situation surrounding Covid-19.
- Working with Finance Department to manage through shortfalls in the 2020 operational budget and to determine best paths for the 2021 Operational Budget.
- In collaboration with the Transportation Department, working with Arkansas Department of Transportation to reroute the Razorback Greenway through the Bella Vista Interchange.
- Finalized the transfer of ten (10) custodian positions from Public Works Maintenance Department to Parks and Recreation. Transfer occurred in March in regards to duties and responsibilities. Positions and funding transfer in form of budget adjustment will occur in July to finalize the task.
- Submitted two grant applications for the Quilt of Parks project. Grants were based on expanding the The Quilt of Parks design to include The Commons. This would allow for the Design Excellence Grant to pay for the design of facility, bringing this project to “construction ready”. Having the design of The Commons and Dave Peel Park, would save BPR approximately \$1MM in total project costs.
- Selected Flintco for a construction manager for the 28th Street Park property. Expect contract approval in late August.

Park Planning – Wade Tomlinson

- **8th Street Gateway Park**
Next steps include a public comment opportunity where the design concepts will be open to review by the public. This will be a virtual review process with a website being dedicated for public access. Comment data will be collated, evaluated for inclusion in the design. The portals publish date is TBD.
- **28th Street Park Property**
City is working to hire a construction management firm to assist with pre-construction phase cost savings. The design is moving forward as the trails, play areas, dog-park, parking area and sports fields take shape.
- **All American Trail**
A new trail counter will be delivered to the Parks department for installation at the All American Trailhead at the Compton Gardens parking lot. This equipment will be delivered in August with installation taking place in September by parks crews.
- **Austin Baggett Park**
A curb wall along SE 6th Street adjacent to Austin Baggett Park will be bid August 24th. This project will provide an attractive park edge, promote improved drainage and will prevent parking in the park.
- **Bella Vista Lake Bridge**
City council has approved a contract between EDG and the parks department. EDG will provide the first set of review drawings in August.
- **Durham Park**
The City is working to replace the playground at Durham Park with new equipment.

- **MTH Creek Study**

In response to the issue at Wishing Springs Trail, I am beginning to develop a scope of work for the study of the stream banks of McKissic Creek, Town Branch Creek and Hidden Springs Creeks. The effort will be to minimize/prevent the loss or potential loss of real estate and to promote safer and more sustainable creek networks.

- **Old Tiger Park**

The design was tentatively approved during City review. The next step will be plan approval before the planning commission on August 18th. After plan approval, parks staff and the consultant will begin to finalize the plans for a formal city bid.

- **Two new trails**

The NWA Trailblazers are showing two new trails. The names being requested or consideration are located at NE A Street near all American and the other is on the Western Slope of the Crystal Bridges landscape.

- **Wishing Springs Trail Re-Alignment**

During the construction it was discovered that the subgrade under the trail was failing along McKissic Creek. The City is working with engineers to develop a new safe plan. In the meantime the trail is detoured to Wishing Springs Road until further notice. Due to ARDot construction, the tunnels under the Bella Vista bypass will be closed starting August 3rd.

Recreation Programming and Events – Josh Stacey

- **Adult Kickball**

Kickball will begin on September 9.

- **Aquatics**

Private swimming lessons have resumed in small quantities at the BCC

Group swimming lessons will resume on September 8th

The Barracuda Youth Swim Team concludes their season on August 6th. A fall season is not scheduled at this time due to pool space issues

- **Events**

The Square 2 Square Bike Ride will be a virtual event taking place from September 16th - October 30th. Riders will get a medal, tech t-shirt, and swag bag for riding. New youth ride options and new rider incentives are included in this year's ride.

- **Personal Training**

Personal training resumed at the BCC on July 27th. 12-foot spacing rules apply to trainers and clients during their workout.

- **Run Bentonville**

Team Run Bentonville officially begins on August 1st. Currently we have 83 members registered.

The Worst Race Ever has gone virtual during the month of September. Currently we have over 100 runners registered. Runners receive a tank top, custom mask, and touchless key chain. Runners also have a chance to win prizes for engaging on social media during the race month

- **Softball and Baseball Leagues**

Youth softball is scheduled to begin fall league on September 8th

- **Tennis**

Group and Private Lessons are currently running with moderate participation numbers.

- **Youth Soccer**

We have set an internal deadline of August 10th to make a decision on the fall youth soccer season. If we do not have an updated directive by this date, we will not be able to hold our fall soccer season.

Parks Operations– Crant Osborne

- **Facilities**

Custodian

Our custodial staff at the Bentonville Community Center have been working on schedule changes due to opening longer hours and adjusting to added patrons using the BCC. They have been cleaning and disinfecting the BCC with foggers and misters using Fresh15 and similar products.

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Facilities

The team has been busy the month of July installing two dog stations, a bench, a bike fixed station and a drinking fountain on the Trail of Two Cities. This team also installed a drinking fountain on the loop trail at Citizens Park that can also be accessed by soccer. They worked with Wade to reopen a temporary trail at Wishing Springs Trail to divert patrons off the roadway. Lake Bella Vista had three trash cans replaced. We prepared for World Series getting Memorial Park concession and restrooms ready to go. We are currently getting two pond fountain motors repaired and hope to have them back online soon. Preparing for pool shutdown and maintenance at the Community Center the week of August 10th. Also, four courts at Memorial Tennis will be repainted the week of August 10th.

- **Grounds**

Grounds

Our mowing team has mowed 680 hours. The fact that we haven't had any significant damaging storms this month and subsequent trail and tunnel cleanup, the mow team has been able to focus on bringing all of the sites up to our standard and expectation including comprehensive trimming, edging, and pruning and increased mowing frequency, compared to the prior month.

Among other projects, we managed to align the weather, sod available, topsoil and labor to restore the grade in the park and creek bank at Town Branch Park. 64 yards of topsoil, 4050 sq. ft. of Fescue sod and erosion control measures were installed.

Christmas Light Display - In preparation for the annual downtown Square Christmas light display, four (4) 65' and 80' articulated boom lifts have been reserved over the months of September-November (on-site start date September 2), and a variety of replacement Christmas lights have been ordered.

Trail Maintenance - The trail maintenance has made one complete trail sweep through all phases of the trail system (35 miles) and has "started over" for another round.

Turf Specialist

Turf Maintenance Specialist has successfully completed the Backflow Prevention Assembly Tester Certification Course and was issued a certificate from the State of Arkansas Health Department, and in turn, applied this new skill to successfully testing 54 backflow assemblies (July 10 deadline) the department is responsible for. This is in addition to daily irrigation repairs, irrigation controller fine tuning and turf care.

Ballfields

Just in time for the World Series that was hosted at Memorial and Phillips Parks, the four (4) synthetic softball infields at Memorial Park received a contracted artificial turf deep cleaning and grooming. The machine that does this, a SMG SportsChamp, is the leading machine in the world market. The actual cleaning and grooming process involves three intensive steps. This vital annual service assists our sports field team present the best possible playing surface that is safe, plays well, is aesthetically pleasing and follows product warranty guidelines.

- **Sanitation**

Our entire team, particularly the sports fields and sanitation crews, presented another unified, well prepared effort leading up to and through the World Series competition.

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- **Urban Forester**

A recent addition to the team, has figured out that the City of Bentonville and the Parks department in particular, has an extensive tree inventory. In July, the Forester's tasks have shifted away from trimming, removing and/or replacing trees, to watering and mulch tree ring maintenance to insure tree health and aesthetics through the stressful summer months. In addition to these tasks, ongoing tree inventory, disease prevention and detection, as well as two trials, one involving an organic fungicide and the other tree mulch rings, are taking place. The Forester also worked alongside a 200 tree installation initiative supported by the Walton Foundation which is complete and presently in the maintenance phase.



Parks and Recreation Advisory Board Meeting Minutes

Meeting Date: Monday, July 6, 2020

Meeting Called to Order: 5:02 p.m.

Meeting Adjourned: 6:15 p.m.

Meeting Location: Zoom

Attending Board Members: Chris Sooter Mike Power
Cortney Carlson Eileen Patrick Craig Gilbert
Dan Grover Justin Hudley Michelle Malashock

Attending Staff Members: David Wright Josh Stacey Crant Osborne
Wade Tomlinson Tracy Acosta Layne Moore

Other: Allison Jumper Elizabeth Miller

Old Business

Approval of June 1, 2020 Minutes

Motion to Approve by: Michelle Malashock
Seconded the Motion: Cortney Carlson
Voted in Favor: All
Voted Opposed: None

Trail Name Approval – Hammer Down

Motion to Approve by: Chris Sooter
Seconded the Motion: Dan Grover
Voted in Favor: All
Voted Opposed: None

New Business

28th Street Park

David Wright reviewed the design of 28th Street Park which is 50% complete to date. The Walton Family grant allows us to work on connecting SW Bright Road extension to 28th Street. We continue to work closely with the Transportation Department as this is an important link for connectivity. This will connect schools and improves the cycling infrastructure to the schools.

David also met with the game of Cricket advocates last week. There will be an area for cricket tournaments and spectators. This will allow for extended time tournaments and will allow for food trucks. The plan is to move the parking lot to the southeast of the property which will not be in the flood plain area. The park will include a dog park area as well. We are not looking to use a traditional playground area, David said. The playground area will be something fun! We would also like to incorporate an epic splash pad. We want to design a structure that is for all ages of children to enjoy. Eileen Patrick mentioned having swings for the smaller children as well as changing stations in the restrooms. This part is estimated to be \$4.5M park that will be a destination place.

Proposed Orchards Park Playground and Dog Park

Wade Tomlinson with the department shared a concept slideshow of Orchards Park-Playground and Dog Park. The presentation showed large and small dog features such as digging and climbing areas, dog watering stations, fencing, pavement areas, and shade trees. He also showed options for playground areas for children. The playground areas would be age specific. Depending on the age and needs, would determine the types of play equipment. There was also a common area that would allow for family seating, non-traditional music areas and swing/motion equipment. Trees for shade will be part of this area as well. This project is still a plan in progress and much discussion will need to take place before moving forward.

Public Art Approval – *Flight*

Elisabeth Miller, with Oz Art, attended the meeting to present the possibility of art work being placed on City of Bentonville property near the newly developing area of Bentonville Lake/Osage Park. Oz Art currently has several large pieces of art throughout the city. This specific piece of art is named *Flight* and has been created by Bob Doster. Bob Doster is an award-winning, nationally acclaimed sculptor who has been creating and teaching for more than fifty years. *Flight* is a series Bob Doster has been working on since graduate school, inspired by his experience learning to fly gliders as a young man. *Flight* would be one of the six to eight outdoor structures placed in Osage Park but is the only one place on City of Bentonville property. The structure stands 18 feet tall and consists of three airplanes stacked on top of each other. Oz Art will take care of all aspects of the art piece, they are asking for permission to place the piece of art on our property. If the board approves this request, the Federal Aviation Administration (FAA) will have to approve as well, due to the location of the Bentonville Airport located nearby. If all goes as planned and approvals are received it will be installed before the end of the year.

Motion to Approve by:	Mike Power
Secoded the Motion:	Cortney Carlson
Voted in Favor:	All
Voted Opposed:	None

Run Bentonville – Programming During COVID-19

Layne Hyatt and Josh Stacey presented the latest Run Bentonville 2020 Virtual Events.

Run Bentonville Monthly Membership Plan

Monthly Membership Plan - \$15 – Receive medal with inserts for each goal met or completed
Mileage Club – Runners set goals and provide proof of mileage goals to receive medal insert
Challenges to Runners each Month – Old Tiger Challenge, Crystal Bridges Challenges
Special loot will be provided with this membership

Virtual Events - One month to complete each race, loot for each, and entry fee required for each

Worst Event – September 2020 – “We don’t care if you actually run but bonus points if you do!”
Backwards 13.1 – October 2020 - Run Bentonville Half Marathon course backwards
Halloween + Dog Event – October 2020 - Run with dog
Freedom Frosty 5k – December 2020 – Partnership with Camp Alliance

The board members were very impressed with this idea and complemented Layne and Josh for the creativity and great ideas. The members brought up ideas of offering family plans, annual purchases, challenge plan packages, Bentonville residence price difference, and possible trail challenges.

Note

The board members also wanted it to be known the Evening at Orchards event on July 4th was AMAZING. They all were very pleased with the entire event and acknowledged the preparation that went into planning of this event due to the restrictions required by our Governor due to COVID-19.

2020 Parks and Recreation Capital Improvement Worksheet		
Project	Budget	Status
FY - 2017 Rollover Projects		
Razorback Greenway ReRoute - Design and ROW	\$440,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD
McCullough Street Sidepath Trail	\$600,000	Phase I Construction Underway - 0% Complete
FY - 2018 Rollover Projects		
Old Tiger - Restroom Installation	\$55,000	Rollover to 2020 Project - Coupled with larger project
Lake Bella Vista - Restroom Facility	\$60,000	
Lake Bella Vista - Parking Lot / Trail Connection	\$1,062,000	Project in design - Ecological Design Group
Bella Vista Lake Plan		Parks Board Approval - Council Approval
Lake Bentonville Improvements		Construction Underway - 80% Complete - Expect completion in July 2020
RRG Eco - Counter Display Board	\$35,000	Project Underway - Equipment Ordered - 0% Complete
RRG - RRFB, Signs and Striping on 21st Street	\$34,500	Project Complete
RRG - Moberly Trail Connection w/ HAWK Crossing	\$126,500	Project Underway - 90% Complete - Expect Signal to begin testing in August
FY - 2019 Rollover Projects		
Downtown Parks - Quilt of Parks Master Plan	\$453,000	Project Complete
Bentonville Bike / Pedestrian Plan	\$194,000	Project Underway - 90% - In Final Draft Phase
Memorial Park - Ballfield Astrotrurf Project	\$850,000	Project Complete

Project	Budget	Status
FY 2020 Projects		
Slaughter Pen - Emergency Access Redesign	35,000	Project ready for bid
8th Street Gateway Park Master Plan	\$455,000	Project Underway - 60% Complete
SW 28th Street Park Design / Construction Manager	\$300,000	Project Ready to bid by December 2020
Old Tiger Stadium Park Renovations	\$533,000	Project in design - Crafton Tull - Ready to bid by October 2020
Austin Baggett Curb / Street Improvements	\$50,000	Project ready for bid
DAC Spin Bike / Equipment Replacement	\$20,000	
Durham Park Play Structure	\$50,000	Project temporarily on hold
Lake Bella Vista Play Structure	\$150,000	Project temporarily on hold
Memorial Pak Soccer Field - F9 - Renovation	\$45,000	Project temporarily on hold
Phillips Park Field 1 Scoreboard	\$13,000	Project Complete
Phillips Park Restroom Improvements	\$41,437	Project Complete
BCC Dive Board Replacement	\$5,000	
Memorial Park Tennis Court Resurface	\$20,000	August 10-16th
Park Springs Pavilion Repair	\$13,000	Project Complete
Parking Lot Maintenance - NE A, Memorial, Bark Park	\$15,000	Project temporarily on hold

Capital Equipment		
Dolphin Pool Cleaner	\$8,500	Project Complete
Aerator - Attachment for Mowers	\$6,500	Project Complete
Confined Space Equipment	\$7,500	Project Complete
72" Zero Turn Mower	\$12,500	Project Complete
Commercial Pressure Wash / Trailer	\$11,500	Project Complete
Turf Maintenance - Vericutter	\$11,500	Project Complete
Turf Maintenance - Chemical Sprayer	\$56,000	Project Complete
Turf Maintenance - Turf Tank Sprayer	\$50,000	Project Complete
Facilities - Enclosed Trailer	\$6,000	Project Complete
Facilities - Tool Set Up for Trailer	\$10,000	70% Complete
UTV Replacement	\$12,000	Project Complete
Vehicles - 5020-17 Replacet - 1 Ton Flatbed	\$37,000	Ordered - Waiting on Expected Delievery
Vehicles - 5020-25 Replace - 1 Ton Crew w/ Flat Bed	\$42,000	Ordered - Waiting on Expected Delievery
Vehicles - 5030-20 Replace - 1/2 Ton Pickup - 4x4	\$25,000	Ordered - Waiting on Expected Delievery
Vehicles - 5030-01 Replace - 1/2 Ton Pickup - Lift Extension	\$145,000	Project Complete
Grant Funded / Partnership Projects		
All American Trail Extension to BVL		Project Complete
Arkansas / Missouri Trail Extension		Project Submitted to Planning (LSD)
NW A Street / Slaughter Pen Parking Lot		South of Medical Center
Slaughter Pen Improvements		Project Underway - 80% Complete
Grand Loop Phase I Design		Design Underway