



# CITY OF BENTONVILLE

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PURCHASING OFFICE – (479) 271-3115 – [PURCHASING@BENTONVILLEAR.COM](mailto:PURCHASING@BENTONVILLEAR.COM)  
OLD CITY HALL 117 WEST CENTRAL AVENUE BENTONVILLE, ARKANSAS 72712

## FOR PUBLICATION

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### **2021 ANNUAL REQUEST FOR STATEMENT OF QUALIFICATIONS**

The City of Bentonville is accepting annual Statements of Qualifications (SOQ) from qualified firms interested in being considered for providing professional services for 2021 projects.

Please submit your SOQ on or before 4:30 P.M. on Friday, February 5, 2021 to be considered for upcoming 2021 projects. Submissions received after this date will be accepted, but may not be taken into consideration for 2021 projects.

Submissions should include one (1) original signed hard copy of your SOQ, one .PDF copy of your SOQ and the business card of the firm's primary contact. Submissions should be sealed in an envelope clearly marked with "2021 Annual SOQ" and should be hand delivered or mailed to:

City of Bentonville  
Purchasing Office  
117 West Central Avenue  
Bentonville, AR 72712

*\*Please note that the Purchasing Office address will be changing after February 5, 2021 to: City of Bentonville Administrative Services ATTN: Purchasing Office 1000 SW 14<sup>th</sup> Street Bentonville, AR 72712. Please contact the Purchasing Office if your submission will be mailed after February 5, 2021.*

\*.PDF files should be saved on a flash drive or emailed to [purchasing@bentonvillear.com](mailto:purchasing@bentonvillear.com).

In addition to providing an SOQ, the City requests that you complete the "SOQ Supplemental Information Form", which can be downloaded from the City of Bentonville Website or can be requested from the City of Bentonville Purchasing office by emailing [purchasing@bentonvillear.com](mailto:purchasing@bentonvillear.com).

Questions may be submitted to the City of Bentonville Purchasing office by emailing [purchasing@bentonvillear.com](mailto:purchasing@bentonvillear.com) or by calling (479) 271-3115; questions must be submitted in written format only.