

PUBLIC ART PROPOSAL



All applications submitted for consideration to the Bentonville Public Art Advisory Committee must include this application form and the supporting material requested below. Materials can be submitted electronically (MS-Word or PDF format) or in paper format to Shelli Kerr at skerr@bentonvillear.com.

ARTIST INFORMATION

Name Click here to enter text.
Address Click here to enter text.
City, State, Zip Click here to enter text.
Telephone Click here to enter text.
Email Click here to enter text.

ARTWORK INFORMATION

Title Click here to enter text.
Location Click here to enter text.
Size Click here to enter text.
Medium Click here to enter text.
Life expectancy Click here to enter text.
Cost estimate Click here to enter text.
Funding source
Click here to enter text.

Method of fabrication & installation

Click here to enter text.

Special requirements (i.e. water, electricity)

Click here to enter text.

Timeline for design, fabrication and installation

Click here to enter text.

Ongoing maintenance requirements

Click here to enter text.

Narrative (describe the inspiration for the artwork and how it contributes to the visitor's experience)

Click here to enter text.

SUPPORT MATERIALS

Illustration of proposed work

Provide at least one sketch, drawing or digital illustration of the proposed work. Proposal illustrations should accurately and clearly describe the proposed work.

Artist portfolio

Provide at least three (3) images of previous artwork. These may be imbedded into a Word or PDF document and must include a title, date, media and description of each image.

Artist resume/CV

Provide an artist resume/CV and include artist website or links to web resources, if available.

Review Criteria

1. **Artistic Quality and Merit:** Due consideration will be given to the strength of the artist’s concept, vision, innovation, execution and craftsmanship.
2. **Context:** Consideration should be given to the architectural, historical, geographical and socio-culture of the City. The PAAC may also take into consideration the theme and context of the display in terms of scale, form, content and materials.
3. **Mission Statement & Core Principles.** Works of art for public display shall meet the mission statement and core principles of the PAAC.

“Enriching and engaging our community through public art.”

Core Principles

- Enhance the community’s visual environment
- Promote awareness of the city’s social, cultural, and historical composition
- Encourage a spirit of collaboration
- Expand public knowledge of the visual arts

4. **Prohibitions:** The PAAC shall reject for display works of art that are obscene (as defined by A.C.A. § 5-68-302 *et seq.*) or violate other state or Federal laws.

Mission Statement

Public Art Regulations (*Ordinance No. 2013-40, 06-14-13*)

1. **Approval.** All requests to display artwork on city maintained property shall be approved by the Bentonville City Council, the Public Art Advisory Committee and if required, the Parks & Recreation Advisory Board and / or other City Boards and Commissions.
2. **Insurance.**
 - a. **Temporary Works of Art.** The City is self-insured and does not insure temporary display of artwork on city maintained property. The artist who loans temporary works or art for display on city maintained property shall bear the risk of loss from damage, destruction, or theft of the artwork while it is in the care of the City of Bentonville. The artist shall agree in writing to assume sole liability or responsibility for loss, damage, or theft of the artwork.
 - b. **Permanent Works of Art.** Insurance details relating to permanent works of shall be outlined in the contract agreement.
3. **Assumption of Risk and Public Safety.** Display of artwork shall not create an unnecessary safety hazard to the public or city employees and shall be displayed in a manner that does not unreasonably impeded traffic or interfere with public safety.

4. **Types of Display.** Art displays hosted or coordinated by the City may include competitions sponsored by the City, art displays featuring individual artist, themes and art displays featuring groups of artists.
5. **Location.** Artwork may be displayed in public places approved by City Council. Artwork may be physically separated from the main exhibit when, in the opinion of the City Council, warranted under current community standards. Artwork, other than works of art currently in placed at the time of adoption of this ordinance, shall not be displayed on the Bentonville Square.
6. **Compatibility.** Proposed public art shall be evaluated for its compatibility relative to the following:
 - Visibility and public access
 - Public safety
 - Traffic patterns
 - Relationship of the proposed public art project to the site’s existing or future architectural features, its natural features, its historical, geographic and social/cultural context
 - The function and use(s)of the facility or site
 - The nature of the site’s surrounding neighborhood and potential impact of the public art project on residents, businesses, existing works of art or design elements within the site’s vicinity
 - Future development plans for the area

which may affect the public art project

7. **Identification of Artwork.** Works of art should be identified in an appropriate manner to the context of the artwork. Standard, consistent signage details are outlined in the contract.
8. **Sales Prohibited.** Art shall not be sold on city maintained property except as part of an organized event. Sales information shall not be posted or displayed with a work of art; interested buyers shall contact the artist directly for sales information.
9. **Payments Prohibited.** The City (or any organization or person affiliated with the City) shall not accept payments to have art displayed on city maintained property. Furthermore, the display of public art on city maintained property shall not be used by any organizations for fundraising.
10. **Presentation.** As outlined in the contract, all art needs to be finished and ready for display and artists shall remain responsible for all costs associated with presenting, setting up and taking down.
11. **Set Up / Take down.** As outlined in the contract, it shall be the responsibility of the artist to adhere to the details for presenting, set up and take down.
12. **Pick-up and Deliver / Abandonment.** As outlined in the contract, the artist shall adhere

to the details for pick-up and delivery location and time. Any piece that is not picked-up by the deadline shall be treated as abandoned property subject to disposal without further notice under applicable laws.

13. **Complaints.** If the City receives signed, written complaints from ten (10) or more citizens of Bentonville about a work of art on display, then the City shall notify the artist about the complaint and allow the artist an opportunity to immediately withdraw the work. Should the artist choose not to withdraw the work, the City shall hold a meeting between the artist and complainants during which they will be given an opportunity to address the appropriateness of the display of the work of art. After the meeting, if the issue is still unresolved, the City Council shall make the final decision on whether the work of art shall be removed, relocated, relabeled, or otherwise modified giving due regard and consideration to the artists freedom of expression and due process under the First and Fourteenth Amendments in accordance with the forum in which that artwork is displayed.
14. **Removal.** As outlined in the contract, there shall be no removal or disguise of a work of art once it is placed on display unless and until the City Council decides to do so, subject to the right of the artist to remove it.