

ARTICLE 1600 ADDRESSING

SEC. 1600.1 PURPOSE

This article establishes a system for assigning street names and address numbers which will assist the public and private sector in locating individual streets, buildings and places in an easy and logical manner and for the protection of public health and safety of all persons living, working or visiting in the City of Bentonville.

SEC. 1600.2 STREET ADDRESS MAP

A. Official Map. The official Street Address Map is a part of this ordinance and shall contain the ordinance numbers and certifications which appear upon this document. The map shall identify all named street names and addresses.

B. Updating. The official Street Address Map shall be automatically updated by the Planning Department upon final plat approval of any plat, large scale development, or Planned Unit Development.

SEC. 1600.3 CENTERLINES

The address grid centroid is the intersection of Main Street and Central Street. The address numbers increase proceeding North, South, East and West. The North and South address centerline is a line extending East and West from the grid centroid to the City Limits. The East and West address centerline is a line extending North and South from the grid centroid to the City Limits and the addressing boundary.

SEC. 1600.4 STREET NAMES

A. Definition of Street. For the purpose of this article the word "street" shall mean all roadways, public and private, open for general public travel. Access drives to apartment and commercial complexes shall not be considered as private streets.

B. Street Names on Preliminary Plat. Street names shall be shown on the preliminary plat. The street names shown on the final plat shall be consistent with those shown on the preliminary plat.

C. Suffix.

1. *East and West.* Streets running East and West shall be identified with the suffix "avenue", or "boulevard" when applicable.
2. *North and South.* Streets running North and South shall be identified with the suffix "road", or "street" respectively.

Street Suffix	
Direction	Suffix
East / West	Avenue Boulevard
North / South	Road Street

D. State and Federal Highways. Streets which are also state and federal highways will be identified by their local street name followed by their state or federal designation in parenthesis on the official Street Address Map. For example, E. Central (AR 72).

E. Cul-de-sacs. Cul-de-sac streets which have only one entrance/exit shall not be called "avenue" or "road" but shall have a suffix name such as "cove", "lane", "place" or "terrace" to indicate their dead-end nature.

F. Loop Streets. Loop streets are circular or rectangular plan streets which begin at one point and end at another point along a common street and do not connect to any other streets. The street name suffixes on these streets must not be "road" or "avenue" but shall be "loop", "circle", "court" or other name indicating a closed street layout.

G. Quadrants. The City of Bentonville shall be broken into four quadrants. Those being N.W., N.E., S.W., and S.E. based upon the centerlines. These shall be prefixes added onto all street names and part of the address. As an example, 315 S.W. "A" Street.

H. Duplication. Street names shall not be duplicated and names with a similar pronunciation such as Main/Maine shall be avoided.

I. Name of Person. No street shall be named after a persons first or last name, unless specifically directed to do so by proclamation from the City Council in order to honor an individual.

Numbering for Diagonal Streets	
From North / South Line	Grid to be used
45° or less	North / South
More than 45°	East / West

SEC. 1600.5 ADDRESS NUMBERS

A. Final Plats. All Final Plats shall be preaddressed. Large Scale Developments with more than one suite shall be addressed by the lot’s common address along with the individual suite number. (i.e. 1300 Walton Blvd., Suite 1, Suite 2 etc.)

B. Odd and Even Numbers. Address numbers on the right-hand side (heading away from the town square) shall have even numbers. Address numbers on the left-hand side (heading away from the town square) shall have odd numbers. One hundred (100) numbers shall be assigned to each identified grid block with the lowest number beginning at the point nearest the grid centerline. Address numbers shall be determined by the number grid in which the property is located.

C. New Residential Subdivisions. In new residential subdivisions each standard sized lot shall be given a pre-assigned street number by the Planning Department upon final plat approval. All pre-addresses shall be reflected on the final plat at the time it is recorded. Address numbers will be assigned to large lots relative to their capacity to be divided into two or more minimum sized lots for the minimum width allowed by the zoning ordinance. Address numbers shall be assigned to lots in the appropriate odd or even numerical sequence relative to their location, such as 201, 203, 205, etc.

D. Diagonal Streets. Diagonal streets which run 45 degrees or less from a North/South line will be numbered by the North/South grid and those more than 45 degrees from the North/South line will be numbered by the East/West grid. Curving streets will be assigned numbers based upon the grid of their greatest length. For instance, if the beginning is more South than East of the end the North/South grid will be used.

E. Loop Streets and Cul-de-sacs. On loop streets and cul-de-sac streets address numbering shall begin at the entrance nearest the grid centerline. Address numbers shall increase or decrease relative to their initial movement from the grid centerline and continue to the opposite end as if the street were in a straight line. Block number change will be made every 330 feet with odd and even numbers remaining on the same side of the street as they began, or as applicable to intersecting streets.

F. Apartments.

1. On public streets. Apartment buildings on public streets shall be assigned individual addresses. Apartments clustered about a central parking area immediately facing a public street shall also be assigned separate street addresses.

2. On private streets. Apartment buildings not located on public streets will be assigned a private street designator. These apartment buildings shall be assigned individual addresses.

3. Building Identification. Each apartment building must be identified on the exterior by block grid number. The numbers shall be in sequence increasing from the centerline. Apartment buildings shall have the block number as part of each apartment number 1702 Apt # 11. When units are on multiple floors, ground floor numbers shall be 1 followed by apartment number (11, 12, 13.....), second floor 2 followed by apartment number (21, 22, 23....) etc. If a common hallway is used each apartment shall contain a list of the apartments served.

4. Individual Units. The official address for each apartment on a public street shall be the building address followed by the apartment number, such as “329 E. Central Avenue Apt # 11”, or “329 E. Central Avenue__# 11.” Addresses for units in apartment buildings not on a public street

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shall include the block number, private street designator and apartment number. The official address for each apartment building not on a public street will be "1702 S.E. Moberly Manor Dr. Apt # 11 or 1702 S.E. Moberly Manor Dr. # 11". Mobile home parks on private streets shall be addressed in the same manner as apartment buildings located on private streets.

- G. Suites.** Suite numbers (odd or even) shall be determined by its parent building's number and will increase in an odd or even manner according to the layout location from the centroid. In the event of a suite split, the newly created suite shall be assigned the next lowest available number. Example: A building with the odd number 201 shall start with suite 1, 3, 5, 7, etc. Buildings with an even number (202) shall have even suite numbers (2, 4, 6, etc.). If there was a split in the odd building 201 between suites 3 and 5 the newly created suite would be numbered suite 4.
- H. Corner Lots.** Structures on corner lots shall not be given dual addresses. The structure on a corner lot shall be addressed off of the street where the front entrance is located. If the structure appears to have more than one front entrance then the structure shall be addressed off of the street with the shortest frontage.
- I. Townhouse.** Each unit within a townhome development which is on an individual lot shall have a separate address number and not a unit number.

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