



Great Neighborhoods Block Party Trailer Inventory Checklist

This checklist is to be completed at the close of your event and left in the designated space in the trailer. City staff will verify the checklist is complete upon pickup of the trailer.

Neighborhood: _____

Event Date: _____

Name of Person Verifying Checklist (Print Clearly): _____

SETUP

| | |
|------------------------|----|
| Slow Sign | 1 |
| Trash Bin | 1 |
| Recycling Bin | 1 |
| Plastic Folding Chairs | 20 |
| Plastic Folding Tables | 6 |
| EZ Up Tent | 2 |
| Blue Cooler | 2 |
| First Aid Kit | 1 |
| A-Frame Sign | 1 |
| Slow Sign | 1 |
| Bubble Solution | 1 |
| Power Strip | 2 |
| Orange Cones | 4 |
| Paper Towels | 1 |
| Cleaning Solution | 1 |
| Expo Markers | 6 |

GAMES

| | |
|-----------------------|---|
| 3-in-1 Outdoor Game | 1 |
| Giant Connect 4 Game | 1 |
| Giant Jenga | 1 |
| Frisbee | 3 |
| Hula Hoop | 2 |
| Jump Rope | 1 |
| Skip-it | 2 |
| Horseshoes | 4 |
| Stakes for Horseshoes | 2 |

BALLS

| | |
|-------------------|---|
| Soccer Ball | 1 |
| Football | 1 |
| 4-Square | 1 |
| Basketball | 1 |
| Bumpy Bouncy Ball | 1 |

ACTIVITIES

| | |
|----------------|---------|
| Coloring Book | 2 books |
| Crayons | 2 boxes |
| Sidewalk Chalk | 1 box |

Notes or Comments about Supplies:
