



**Bentonville Parks and Recreation
Advisory Board Meeting
Monday, January 23, 2017 – 5pm
Downtown Activity Center – 215 SW A Street**

Agenda

Old Business

1. Approval of Minutes from December Meeting

New Business

1. Introduction of New Members
2. Election of Officers
3. 30% Progress Presentation for Master Plan

Other Business

Attachments:

*December 2016 PRAB Minutes
Capital Improvement Worksheet – January 2017
2017 Work Plan*

**Bentonville Parks and Recreation
Advisory Board Meeting
January 23, 2017**

The Bentonville Parks and Recreation Advisory Board met December 19, 2016 at the Downtown Activity Center.

Present were members Holly Hook, Tregg Brown, Courtney Schaffer, Tom McCoy, Mike Power, Jon Terlouw, Chris Sooter and Tom Butrynski. David Wright, Lee Farmer, Angel Stuler and Crant Osborne were present for the staff. 2017's new PRAB members Michelle Malashock and Craig Gilbert were also present.

Meeting began at 5:00PM

Old Business

1. Approval of Minutes from November meeting
 - Motion to approve by Power
 - Hook seconded the motion
 - Approved 8-0

New Business

2. Recognition of Outgoing Members – Tom McCoy and Tregg Brown
 - Wright recognized both Brown and McCoy for their 6 years of service to PRAB. In addition, he introduced the new members who will begin their terms in 2017; Michelle Malashock and Craig Gilbert.

1. 2016 Accomplishments Presentation – Lee Farmer/ Crant Osborne
 - Farmer and Osborne led the presentation for 2016 accomplishments. 2016 accomplishments include: the Bentonville Community Center was awarded ARPA Facility of the Year, the Playful City Award, hosting the USSSA National Softball Tournament, IMBA World Summit, the Bike Playground, Wildwood Park remodel, Razorback Greenway Tree Planting, Citizens Park Concession Stand, Austin – Baggett Park improvements, Phillips Park improvements, Memorial Park improvements, Tunnel Vision Project, SP Trail Signage, Bella Vista Lake Clean-up, North Walton Trail/ 2 Cities Trail, Lighting of the Square, and implementing Executime. The overall 2016 gross revenue for Bentonville Parks and Recreation was \$3,400,000. In addition, recreation programs continue to increase with participation.

3. Capital Project Updates
 - Razorback Greenway Reroute – 102 & P Street are under design, Wright said we are in the process of acquiring land for the reroute.

- MFAC Renovation – Wright told PRAB we hope to demo sometime in early 2017, but work would have to be finished no later than April 1st due to the start of swim season. Because of the timeline, Wright said we may have postpone the MFAC renovation project to after the end of swim season.
- Memorial Park Loop/ McCollum Side path Trail: This trail will run from Tiger to Central. The cost of the project is \$600k and we will go to City Council in January to accept the grant. Construction should start at the end of next year.
- North Bentonville Trail Fitness Station – The new fitness station is currently under construction and Wright said we expect it to be finished by the end of the year. It is located on the North Bentonville Trail.
- Two Cities Trail Update – The trail is finished and the land should be turned over to us in January.
- Master Plan Update – Wright said the consultants were here last week. The consultants said the trail comes to an abrupt end, and they're designing a comprehensive trail system that will loop around town. We are still in the very early stages of this process(3 months out of 9 months)
- Power asked about possibly putting together a team that patrols the trails. The team would need to be CPR certified, and also assist patrons with minor injuries. In addition, they could offer support for basic question regarding the trails. Power also asked about putting together a group to help the firefighters purchase new bikes. The bikes they have are old and with all of their equipment, it's tough for them to get around. Power mentioned possibly helping them get electric bikes. Wright said he would speak with Chief Boydston and see if they could come up with something.

Other Business

Meeting adjourned at BCC at 5:45 PM

Project	Budget	Status
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FY - 2016 Rollover Projects		
2016 - Parks and Recreation Master Plan	\$200,000	In Progress - Anticipated Adoption Summer 2017
2016 - Razorback Greenway Wayfinding Signage	\$45,000	Install in progress - Signage at end of January
2016 - Citizens Park Trail	\$358,000	Final submissions of specs at AHTD
2016 - Phillips Park Restrooms	\$53,000	
2016 - Phillips Park Scorebooths		
2016 - Razorback Greenway Fitness Station	\$68,000	Project Complete
FY 2017 Projects		
Melvin Ford Aquatic Center Renovations	\$505,000	Project in process - 5% complete
Citizens Park Pavilion / Parking Lot	\$400,000	Awaiting design proposal from Morrison Shipley
Citizens Park Amphitheater	\$20,000	Awaiting design proposal from Morrison Shipley
Citizens Park Inclusive Playground		First Review Complete - Designer making revisions
Slaughter Pen Restrooms	\$67,000	Building Ordered - Expect Install May 2017
North Bentonville Trail - Creek Stabalazation	\$115,000	

Razorback Greenway ReRoute - Design and ROW	\$440,000	ALTA hired to create design and oversee ROW acquisition
Razorback Greenway ReRoute - Construction	TBD	Construction Project - \$500,000 Grant from AHTD
McCullough Street Sidepath Trail	\$600,000	
Memorial Park BB / SB Fencing Project	\$75,000	
Memorial Soccer Field Renovations	\$55,000	
Memorial - Soccer Recycle Containers	\$16,000	Equipment Ordered
Memorial - Tennis Court Resurface	\$20,000	
Orchards Park - Stone Work	\$16,000	
City Website Update	\$65,000	Final interviews of selection process - January 26-27
Public Art - Razorback Greenway Bike Towers	\$24,000	Project Underway - 20% Complete
Trail Amenities - Signage		
Grant Funded Projects - Not necessarily administered by BPR		
North Walton Trail - Harps to Stonehenge		Project underway - 0% Complete
Lake Bella Vista - Parking Lot Improvements	250,000 Grant	Property Transfer in process
Razorback Greenway - Downtown Realignment		Project underway - 60% Complete
3rd Street - 8th Street Trail		Project in design