



**Bentonville Parks and Recreation  
Advisory Board Meeting  
Monday, June 3, 2019 – 5:00 pm  
Downtown Activities Center  
215 SW A Street**

**Agenda**

**Old Business**

1. Approval of Minutes from May Meeting

**New Business**

1. BCC Policy and Procedure Updates
2. July Committee Break-Out Meetings
3. Bentonville Bike / Ped Master Plan Update
4. Quilt of Parks / Dave Peel Project Update

**Other Business**

*Attachments:*

*Upcoming Events*

*May 2019 PRAB Minutes*

*2019 Capital Improvement Worksheet – June 2019*

*Committee Lists and Meeting Times*



## **Bentonville Parks and Recreation 2019 Events**

June 3-7, 2019	Camp Bentonville- (Triathlon) - Memorial Park
June 3-7, 2019	Camp Bentonville (Dance) – Bentonville Community Center
June 3-7, 2019	Camp Bentonville (Lego) - Bentonville Community Center
June 3-7, 2019	Camp Bentonville (Memorial S1) – Memorial Park
June 3-7, 2019	Camp Bentonville (Tennis S1) – Memorial Park
June 3, 2019	Master Swim Summer Session Starts - Melvin Ford Aquatic Center
June 3, 2019	MFAC Swim Lesson Session 1 – Melvin Ford Aquatic Center
June 3, 2019	Monday's at Melvin – Melvin Ford Aquatic Center
June 4, 2019	Barracuda Summer Swim Team Starts – Melvin Ford Aquatic Center
June 4, 2019	Swim Lesson Session 6 – Bentonville Community Center
June 6-26, 2019	Dance Classes Session 6 Starts – Bentonville Community Center
June 7, 2019	First Friday Flicks (Ralph Breaks the Internet) – Lawrence Plaza
June 7-9, 2019	June Jam Baseball Tournament – Memorial, Phillips Park
June 7-9, 2019	NWAA Classic Swim Meet- Melvin Ford Aquatic Center
June 10-14, 2019	Camp Bentonville (Musical Theater S1) – Bentonville Community Center
June 10-14, 2019	Camp Bentonville (Youth Tech-Animation) – Downtown Activity Center
June 10-14, 2019	Camp Bentonville (Youth Tech-Video Game) – Downtown Activity Center
June 10-14, 2019	Camp Bentonville (Adventure S1) – Memorial Park
June 10, 2019	Summer Tennis Session Starts– Memorial Park
June 10, 2019	Youth Triathlon Team Starts- Melvin Ford Aquatic Center
June 13, 2019	In the Park (Rock and Splash) – Lawrence Plaza
June 14-16, 2019	Jr. Summer Sizzler Tennis Tournament – Memorial Park
June 15-16, 2019	Bentonville Finale Softball Tournament- Memorial Park

June 17-21, 2019	Camp Bentonville (Musical Theater S2) – Bentonville Community Center
June 17-21, 2019	Camp Bentonville (Tennis S2) – Memorial Park
June 17-21, 2019	Camp Bentonville (Basketball) – Bentonville Community Center
June 17-21, 2019	Camp Bentonville (Lego-S1) – Bentonville Community Center
June 17-27, 2019	MFAC Swim Lessons Session 2 – Melvin Ford Aquatic Center
June 20, 2019	In the Park (Magic in the Park) – Lawrence Plaza
June 22, 2019	Summer Rookie Tennis Tournament- Memorial Park
June 22, 2019	Barracudas Swim Meet- Melvin Ford Aquatic Center
June 24-28, 2019	Camp Bentonville (Art S1) – Bentonville Community Center
June 24-28, 2019	Camp Bentonville (Youth Tech-Web Design) – Downtown Activity Center
June 24-28, 2019	Camp Bentonville (JR Lifeguard) – Melvin Ford Aquatic Center
June 24-28, 2019	Camp Bentonville (Soccer S1) – Citizens Park
June 24-28, 2019	Camp Bentonville (TennisS3) – Memorial Park
June 24-28, 2019	Camp Bentonville (Lego-S2) – Bentonville Community Center
June 27, 2019	In the Park (Yappy Hour) – Bentonville Bark Park
June 28-30, 2019	13AA State Baseball Tournament – Phillips Park
July 4, 2019	An Evening at Orchards – Orchard Park



## Parks and Recreation Advisory Board Meeting Minutes

**Meeting Date:** Monday, May 6, 2019

**Meeting Called to Order:** 5:01 p.m.

**Meeting Adjourned:** 5:51 p.m.

**Meeting Location:** Downtown Activity Center – 215 SW A Street

**Attending Board Members:** Chris Sooter      Mike Power      Dan Grover  
Justin Hundley      Michelle Malashock      Craig Gilbert

**Attending Staff Members:** David Wright      Lee Farmer      Crant Osborne      Danny Bartlett

**Other:** Christine Johnson, Lucas Pointer

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### Old Business

#### *Approval of April 1, 2019 Minutes*

Motion to Approve by:      Mike Power  
Seconded the Motion:      Chris Sooter

### New Business

#### *Rotary Project for Orchards Park*

Lucas Pointer, with the Bentonville Rotary Club, presented the Bentonville Rotary Field of Honor to the committee. This Bentonville Rotary project will be held on Saturday, November 9, 2019 as a tribute to the heroism of the men and women who have served and sacrificed for our nation. Lucas explained that he is seeking permission to have the Field of Honor at Orchards Park. The Field would consist of approximately two-hundred 3'x5' American Flags placed in the ground at Orchards Park. The Bentonville Rotary would be completely responsible for setting up and tearing down the event. In addition, the Bentonville Rotary would staff the event with their member.

Motion to Approve by:      Michelle Malashock  
Seconded the Motion:      Mike Power

#### **Soccer Survey**

Lee Farmer and Danny Bartlett presented to the committee an option for soccer participants in the Under 8 year old and below age groups to choose to play at either Memorial Park or Citizens Park. Currently, the Under 5 and Under 6 year old age groups play at Citizens Park and the Under 7 and Under 8 year old age groups play at Memorial Park. Lee explained that this option, to choose which park to play at, was participant driven and survey results showed that 82% of participants would prefer to choose which park they play at. Danny and Lee explained that providing this option during registration makes getting to games/practices a lot more convenient on the parents who may have multiple children at different parks, who will now be able to choose one park. In addition, this will assist parents who work in central Bentonville and have to navigate traffic to get to south Bentonville for their scheduled game/practice. They would now be able to choose the appropriate park reducing the drive time getting to their activity. Danny and Lee also provide new soccer field layouts and anticipated participation split for the two parks with this proposed change.

## **Other Business**

### ***First Friday Flick- Reschedule***

David informed the committee that the First Friday Flick, that was rained out is now rescheduled to Friday, May 17.

### ***Austin-Baggett Park- Parking Issues***

David informed the committee about issues with vehicles parking in the grass at Austin-Baggett Park. He explained that he is working with Bentonville Police to help inform these vehicles that parking in the grass is prohibited. He also conveyed that he is seeking quotes to add curbing around the park to restrict vehicles from pulling on the grass.

Project	Budget	Status
<b>FY - 2017 Rollover Projects</b>		
North Bentonville Trail - Creek Stabilization	\$115,000	Project Complete
Razorback Greenway ReRoute - Design and ROW	\$440,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD
McCullough Street Sidepath Trail	\$600,000	30% Drawings submitted - Under review by Planning / Engineering / AHTD
<b>FY 2018 Projects</b>		
Citizens Park Tennis Courts	\$1,300,000	Project Complete
Old Tiger - Restroom Installation	\$55,000	
Lake Bella Vista - Restroom Facility	\$60,000	
Lake Bella Vista - Parking Lot / Trail Connection	\$1,062,000	Project in design - Ecological Design Group
RRG Eco - Counter Display Board	\$35,000	Project in design - Morrison Shipley
RRG - RRFB, Signs and Striping on 21st Street	\$34,500	Project Underway - 0% Complete
RRG - Moberly Trail Connection w/ HAWK Crossing	\$126,500	Project Underway - 0% Complete
RRG - North Trail - Cub / Tiger Parking Lot	\$287,500	Project Complete
RRG - North Trail - Alignment / Jersey Barrier Cut	\$18,800	Project Complete

Bella Vista Lake Plan		Parks Board Approval - Council Approval
<b>Project</b>	<b>Budget</b>	<b>Status</b>
<b>Grant Funded Projects - Not administered by BPR</b>		
3rd Street - 8th Street Trail (Applegate Trail)		Project Complete - Opening Spring 2019
Lake Bentonville Improvements		Construction Underway - 0% Complete
<b>Project</b>	<b>Budget</b>	<b>Status</b>
<b>FY 2019 Projects</b>		
Trails Wayfinding Signage - Phase II	\$20,000	Signs Ordered
Park Rules Signage	\$22,000	Design in Process
Downtown Parks - Quilt of Parks Master Plan	\$453,000	In process of selecting design firm. Project to being June 1
Bentonville Bike / Pedestrian Plan	\$194,000	Project Underway - 5% Complete - <b>Public Meeting June 24</b>
Dave Peel Playground - Tile Repair	\$100,000	Project Complete
Auto Gates - BPR Maintenance Shop	\$15,000	Project Complete
Citizens Park - Inclusive Playground	\$375,000	Project Underway - 0% Complete - Playground in Production
Memorial Park - Backstop Installation	\$12,000	Project Complete

Memorial Park - Tennis Courts Resurface	\$20,000	
Memorial Park - Ballfield Astro turf Project	\$850,000	
<b>Project</b>	<b>Budget</b>	<b>Status</b>
Memorial Park - Soccer Field Renovation	\$15,000	
Phillips Park - F1 Scorebooth Removal	\$10,000	Project Complete
Phillips Park - F1, F2, F3 - Renovations	\$60,000	Approved at City Council on May 28. Project scheduled to begin late June
Orchards Park - East Berm Stone Work	\$7,000	Project Complete
MFAC - Diving Platforms	\$30,000	Project Complete
Lawrence Plaza - Fiber Installation	\$20,000	Project Underway - 60% Complete
Lawrence Plaza - Fountain Retrofit	\$20,000	Project Complete
Downtown Square - LED Building Lights Installation	\$75,000	
BCC - Aquatic Sound Panels	\$90,000	Project Scheduled for August
<b>Grant Funded / Partnership Projects</b>		
All American Plaza / 3rd Street Crossing		Project Complete
All American Trail Extension to BVL		



Arkansas / Missouri Trail Extension		Connection to Rogers Trail System behind Sam's Club
NW A Street / Slaughter Pen Parking Lot		South of Medical Center
Slaughter Pen Improvements		

**2019 PRAB SubCommittees**

No Formal Meeting in July - See Tentative Dates

**Aquatics**

- 1 *Staff Contact: Josh Stacey*
- 2 *Meeting Date: July 8 at 5pm - DAC Conference Room*
- 3

**Recreation**

- 1 *Staff Contact: Lee Farmer w/ Danny Bartlett and Kyle Payne*
- 2 *Meeting Date: July 9 at 5pm 9 - DAC Conference Room*
- 3

**Marketing**

- 1 *Staff Contact: Layne Hyatt*
- 2 *Meeting Date: July 16 at 5pm - DAC Work Room*
- 3

**Maintenance**

- 1 *Staff Contact: Crant Osborne w/ Chris Kester and Scott Mendenhall*
- 2 *Meeting Date: July 15 at 5pm - DAC Work Room*
- 3

**Budget**

- 1 Craig Gilbert *Staff Contact: David Wright*
- 2 Chris Sooter *Meeting Date: July 25 at 5pm - DAC Conference Room*
- 3