



**Bentonville Parks and Recreation
Advisory Board Meeting
Monday, December 2, 2019 – 5:00 pm
Downtown Activity Center
215 SW A Street**

Agenda

Old Business

1. Approval of October 2019 Minutes
2. Approval of November 2019 Minutes

New Business

1. Public Art Approval - Relocation of Sassy to Slaughter Pen Parking Lot (Cub Drive)
2. Public Art Approval - Approval of artwork for Park Springs Park (intersection of A / Tiger)
3. 2020 Pool Hours
4. 2019 Year End Presentation

Other Business

Attachments:

Upcoming Events

October 2019 PRAB Minutes

November 2019 PRAB Minutes

2019 Capital Improvement Worksheet – December 2019



Bentonville Parks and Recreation 2019 Events - December

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|----------------------|--|
| December 2, 2019 | Ice Skating Lessons Start – Lawrence Plaza |
| December 3, 2019 | High School Dive Meet- Bentonville Community Center |
| December 6, 2019 | High School Swim Meet- Bentonville Community Center |
| December 6, 2019 | Healthy 4 Life Cookie Exchange- Bentonville Community Center |
| December 7, 2019 | A Morning with Santa – Bentonville Community Center |
| December 7, 2019 | Frosty 5K – Lawrence Plaza |
| December 7, 2019 | Frosty Flick- Smallfoot– Lawrence Plaza |
| December 10, 2019 | Healthy Living Series Coffee – Bentonville Community Center |
| December 14, 2019 | Half Marathon Training Program Starts – Downtown Activity Center |
| December 14, 2019 | Frosty Flick- The New Grinch |
| December 28, 2019 | Frosty Flick-Spiderman- Far From Home – Lawrence Plaza |
| December 30-31, 2019 | Camp Lego- Bentonville Community Center |



Parks and Recreation Advisory Board Meeting Minutes

Meeting Date: Monday, October 7, 2019

Meeting Called to Order: 5:00 p.m.

Meeting Adjourned: 6:01 p.m.

Meeting Location: Downtown Activity Center – 215 SW A Street

Attending Board Members: Chris Sooter Mike Power Cortney Carlson
Justin Hundley Steven George Craig Gilbert
Dan Grover Cortney Schaefer Whitney Sutherland

Attending Staff Members: David Wright Crant Osborne Danny Bartlett
Layne Hyatt

Old Business

Approval of September 9, 2019 Minutes

Motion to Approve by: Mike Power

Seconded the Motion: Whitney Sutherland

Tabled Discussion from September 2019 Meeting

Run Bentonville – Race Series

Layne Hyatt and committee discussed ½ Marathon and Race Series pricing

- Price audit prepared by Layne shows BPR ½ Marathon one of the lowest in the audit
- BPR ½ Marathon offers more swag than comparable city races
- Last increase was three years ago
- 2018 – highest registered race entries
- Expenses have not lowered since existence of race
- Board members request more creative races
- Swag – Needs to be more creative

The following was proposed and approved by the committee to be effective May 2020 which would include the 2021 ½ Marathon Race.

1. 5K Bundle – All 5K's (including the 5K at the ½ Marathon)
 - a. Purchase (6) 5K's (7th one free - 7th one being the ½ Marathon)
 - i. (1) Glow Run
 - ii. (2) Worst Race Ever
 - iii. (3) Goblin Run
 - iv. (4) Frosty 5K
 - v. (5) Valentine's Run
 - vi. (6) Irish 5K
 - vii. (7) Half Marathon 5K - Free
2. Run Bentonville - Race Series Bundle – All 5K's (including the 5K at the ½ Marathon)
 - a. Purchase (6) 5K's plus the ½ Marathon, Receive one 5K Free
 - i. (1) Glow Run
 - ii. (2) Worst Race Ever
 - iii. (3) Goblin Run
 - iv. (4) Frosty 5k
 - v. (5) Valentine's Run
 - vi. (6) FREE Irish 5k
 - vii. (7) Half Marathon
3. 5K's, Half Marathon and Half Marathon Training Program
 - a. 5K will be \$30 each
 - b. ½ Marathon will be \$75/\$95/\$110
 - c. ½ Marathon Training Program will be \$225

Motion to Approve by: Cortney Carlson

Seconded the Motion: Mike Power

Softball/Baseball Tournament Fee Information

Danny Bartlett discussed the fee difference between softball and baseball.

- Baseball offers a three game guarantee
 - Baseball - State wide mandated – three game guarantee
 - Baseball - Consistent expenses per tournament
- Softball allows different guaranteed games each tournament
 - Softball - Expenses are different depending on tournament
 - Softball - Different age groups bring in more/less teams
 - Softball - Games guaranteed make a difference in team registration
 - Softball - Umpire expenses vary per tournament
 - Softball - Reduced tournament fee due to gate fee

New Business

Non Resident Fee Report

Danny Bartlett presented a PowerPoint presentation of the 2019 Updated Non-Resident fees.

- Outdoor Camp NR Fees
 - Projected: \$11,805
 - YTD: \$8,919
- Outdoor Camp NR Participation
 - 2018: 37%
 - 2019: 31%
- Outdoor Camp Total Participation
 - 2018: 818
 - 2019: 727
- Outdoor Sports NR Fees
 - Projected: \$144,370
 - YTD: \$48,886 (Projecting \$64,935)
- Outdoor Sports NR Participation
 - 2018: 44%
 - 2019: 40%
- Outdoor Sports Total Participation
 - 2018: 9,147
 - 2019 YTD: 7,053 (Projecting 8,659)
- Total Outdoor Rec NR Fees
 - Projected: \$156,175
 - YTD: \$57,806 (Projecting \$73,854)
- Total Outdoor Rec Participation
 - 2018: 43%
 - 2019: 40%
- Total Outdoor Rec Participation
 - 2018: 9,965
 - 2019 YTD: 7,780 (Projecting 9,386)
- Bentonville Community Center NR Fees
 - Projected: \$145,700
 - YTD: \$155,507 (Projecting \$233,079)
- Bentonville Community Center NR Participation
 - 2018: 42%
 - 2019: 44%
- Bentonville Community Center Total Participation
 - 2018: 397,643
 - 2019 YTD: 268,679 (Projecting 386,627)

Much discussion was given to the future of the non-resident fees for the Bentonville Community Center. David Wright stated we are not a profit center, the fees are to simply recover our cost, which is allowing a better quality of life for our Bentonville citizens. Some members of the board have encounter citizens concerned of overcrowded fitness classes. The members also noted the crowded facility will only continue due to growing population and the location of the Bentonville Community Center. A rate increase will need to be revisited due to these continued issues. The fitness capacity issue needs to be resolved ASAP or the residents will stop viewing the Bentonville Community Center as an amenity.

Other Business

The next PRAB meeting will be held at Lake Bentonville at 4:00 p.m. To allow for day light savings time, the time is being adjusted for this meeting.



Parks and Recreation Advisory Board Meeting Minutes

Meeting Date: Monday, November 4, 2019

Meeting Called to Order: 5:05 p.m.

Meeting Adjourned: 5:50 p.m.

Meeting Location: Lake Bentonville, 2100 SW I Street, Bentonville, AR

Attending Board Members: Chris Sooter Courtney Carlson Craig Gilbert
Justin Hundley Steven George

Attending Staff Members: David Wright Crant Osborne Wade Tomlinson
Tracy Acosta Alison Jumper

New Business

Tour Osage Park / Lake Bentonville

David Wright announced we would not vote or approve anything at this meeting, it is only a tour and observation of the property. The minutes from the October meeting will be on the December agenda for approval.

David introduced Wade Tomlinson as our newly hired Parks Planner. Today is Wade's first day with Bentonville Parks and Recreation. He will help manage our capital projects. David also introduced Alison Jumper, Project and Design Manager with Runway Group, LLC. Allison will guide our tour today.

Allison shared maps of the construction site. Amenities of the park will include parking, modern play structure for ages 5 to 12 years old, small open shelter. She is currently trying to gain access with Arkansas Game and Fish Commission to stock the lake with fish. The lake will almost double in size when complete. This property consists of 12 acres of wet land and is privately owned. It will be designed to enhance the current environment. The flood water will be able to flood up into the boardwalk area. Another entrance to the park is on 16th Street. This entrance will also include parking, multi-use green space, restrooms, pickle ball courts, as well as any other lawn game. The back side of the property will include an amphitheater with a stage. There will be picnic areas as well. All members and guests walked the boardwalk for the tour.

| Project | Budget | Status |
|--|-------------|--|
| FY - 2017 Rollover Projects | | |
| North Bentonville Trail - Creek Stabilization | \$115,000 | Project Complete |
| Razorback Greenway ReRoute - Design and ROW | \$440,000 | 30% Drawings submitted - Under review by Planning / Engineering / AHTD |
| McCullough Street Sidepath Trail | \$600,000 | 60% Drawings submitted - Under review by Planning / Engineering / AHTD |
| FY 2018 Projects | | |
| Citizens Park Tennis Courts | \$1,300,000 | Project Complete |
| Old Tiger - Restroom Installation | \$55,000 | Rollover to 2020 Project - Coupled with larger project |
| Lake Bella Vista - Restroom Facility | \$60,000 | Rollover to 2020 Project - Coupled with larger project |
| Lake Bella Vista - Parking Lot / Trail Connection | \$1,062,000 | Project in design - Ecological Design Group |
| RRG Eco - Counter Display Board | \$35,000 | Bid Opening - November 22 |
| RRG - RRFB, Signs and Striping on 21st Street | \$34,500 | Project Underway - 0% Complete |
| RRG - Moberly Trail Connection w/ HAWK Crossing | \$126,500 | Project Underway - 0% Complete |
| RRG - North Trail - Cub / Tiger Parking Lot | \$287,500 | Project Complete |
| RRG - North Trail - Alignment / Jersey Barrier Cut | \$18,800 | Project Complete |

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| Bella Vista Lake Plan | | Parks Board Approval - Council Approval |
| Project | Budget | Status |
| 2018 Grant Funded Projects | | |
| 3rd Street - 8th Street Trail (Applegate Trail) | | Project Complete |
| Lake Bentonville Improvements | | Construction Underway - 0% Complete |
| Project | Budget | Status |
| FY 2019 Projects | | |
| Trails Wayfinding Signage - Phase II | \$20,000 | Project Complete |
| Park Rules Signage | \$22,000 | Signs Ordered - Installation December |
| Downtown Parks - Quilt of Parks Master Plan | \$453,000 | Project Underway - 40% Complete |
| Bentonville Bike / Pedestrian Plan | \$194,000 | Project Underway - 45% Complete |
| Dave Peel Playground - Tile Repair | \$100,000 | Project Complete |
| Auto Gates - BPR Maintenance Shop | \$15,000 | Project Complete |
| Citizens Park - Inclusive Playground | \$415,000 | Project Complete |
| Memorial Park - Backstop Installation | \$12,000 | Project Complete |

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|--|---------------|---------------------------------|
| Memorial Parks Basketball Public Art | \$0 | Project Complete |
| Memorial Park - Tennis Courts Resurface | \$20,000 | Project Complete |
| Memorial Park - Ballfield Astrotrurf Project | \$850,000 | Project Underway - 25% Complete |
| Project | Budget | Status |
| Memorial Park - Soccer Field Renovation | \$15,000 | Project Complete |
| Phillips Park - F1 Scorebooth Removal | \$10,000 | Project Complete |
| Phillips Park - F1, F2, F3 - Renovations | \$60,000 | Project Complete |
| Orchards Park - East Berm Stone Work | \$7,000 | Project Complete |
| MFAC - Diving Platforms | \$30,000 | Project Complete |
| Lawrence Plaza - Fiber Installation | \$20,000 | Project Complete |
| Lawrence Plaza - Fountain Retrofit | \$20,000 | Project Complete |
| Downtown Square - LED Building Lights Installation | \$75,000 | Project Complete |
| BCC - Aquatic Sound Panels | \$90,000 | Project Underway - 25% Complete |
| Grant Funded / Partnership Projects | | |
| All American Plaza / 3rd Street Crossing | | Project Complete |

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| All American Trail Extension to BVL | | Project Approved - Construction Spring 2020 |
| Arkansas / Missouri Trail Extension | | Connection to Rogers Trail System behind Sam's Club |
| NW A Street / Slaughter Pen Parking Lot | | South of Medical Center |
| Slaughter Pen Improvements | | |