



Utility Service Agreement - Personal

BASIC INFORMATION

Applicant Name: _____

Co-Applicant Name (must be present): _____

Service Address: _____

Date Service Needed: _____ Phone Number: (____) _____

Mailing Address: _____

E-mail: _____

Employer: _____

E-Notification with Printed Bill
E-Notification **without** Printed Bill
Own Rent Manage

CREDIT INFORMATION

Applicant:

Driver's License/Passport Number: _____ State/Country: _____

Social Security Number: _____ Birth Date: _____

Co-Applicant:

Driver's License/Passport Number: _____ State/Country: _____

Social Security Number: _____ Birth Date: _____

CONTACT

Third Party Contact: (not residing at service address)

Name: _____ Phone Number: (____) _____

Address: _____ Relationship: _____

AGREEMENT

The undersigned certifies that all information contained herein is true and correct.
The customer agrees to pay for such services at the rates, times, and in the manner now and hereafter established by the City of Bentonville, Arkansas. Customer agrees to abide by all ordinances, regulations and Terms and Conditions of Service governing utility service with the City of Bentonville, Arkansas as may now or hereafter be adopted. Your credit file may be accessed to verify your identity in order to comply with the Fair and Accurate Credit Transactions Act and/or to establish your security deposit amount.

Applicant Signature: _____ Date: _____

Co-Applicant Signature: _____ Date: _____

CITY USE ONLY

City Representative's Signature: _____ Date: _____

Account Number: _____ Deposit Amount: \$ _____

Past Due Account Number: _____ Past Due Amount: \$ _____

Identity Verification Report Number: _____ SV: _____ SA: _____ GA: _____

Collection Agency Notification: Initials: _____ Date: _____ Agency Member's Name: _____

PERSONAL

UTILITY ACCOUNT CHECKLIST



CITY OF BENTONVILLE

1000 SW 14TH ST

BENTONVILLE, AR 72712

(479) 271-3100

EGOVUTILITY@BENTONVILLEAR.COM

Transfer of Service

WHAT TO DO:

1. Call us to request a transfer (moving within Bentonville) OR stop by our office
 - Your account must be active and current to transfer
2. If moving to an apartment complex, email your cover letter from your apartment to egovutility@bentonvillear.com

New Service

WHAT TO DO:

1. Complete the Utility Service Agreement. This can be found on our website at www.bentonvillear.com/233/new-customers
2. Email your Utility Service Agreement, a copy of the applicant and co-applicant's photo id, and your cover letter (if moving to an apartment) to egovutility@bentonvillear.com
 - As part of the identity verification, you may need to provide your Social Security card
3. Call us to continue the set-up process OR stop by our office

* There is a non-refundable \$25 service fee applied to all accounts. Same day service from 8AM-2PM is \$50.

* All past due balances and required deposits must be paid in full to transfer or start new service.